Date: 20.12.2023

Minutes of IQAC Meeting held on 15th December 2023

JIMS IQAC meeting was held on 15th December, 2023. The meeting was attended by the following:

S.No	JIMS KJ	External Members
1	Dr. Anuj Verma ,Director	Prof.R.K Mittal (Vice Chancellor,Ch.Bansilal University,Bhiwani)
2	Dr. Prashant Kumar ,HoD, BBA	Mr. Ashwani Agarwal (Rep Local Society)
3	Dr .Preeti Singh IQAC Coordinator	Mr. Deepak Mehra (Head,T&D,Kenstar)
4	Mr .Kartik Dayal (Member)	Dr. (Cdr) Satish Seth (Former Director General, JIMS)
5	Ms. Shruti Gupta (Member)	

Jagannath International Management School

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(Affiliated to Guru Gobind Singh Indraprastha University and Approved under Section 2(f) of UGC Act 1956)

The following points were discussed in the meeting and the action taken is as follows:

Sl. No	Description/Agenda	Action/ Information	Action Taken Report
1	Post NAAC Team Visit Discussion	Feedback on various parameters was given by NAAC Peer Team Process Changes to be made as per observation of peer team.	• The observation of NAAC Peer team was shared with the faculty members. • The revision in existing system was discussed with faculty members. • Revision in documentation process for various system was suggested to existing process owners. • New Clubs/committees were formed. • Role and responsibility of new club and committee holders was discussed with faculty incharge.
2	Monthly Quality Assurance Report	IQAC coordinator to revise the format for monthly quality assurance report. IQAC to monitor the strength of every system processes for quality enhancement.	The revised Monthly quality assurance report for BBA and B.Com programme was shared with faculty members.
3	Industry Interaction for students	More Focus on industry interaction for students is needed and Industrial visits to be organized regularly for more exposure to students.	Industries were shortlisted by class coordinators and industrial visits were organized accordingly for different batches.
4	Teaching Pedagogy in classes	Innovation in teaching methods to be adopted by faculty members on a continuous basis like case study, role plays, videos, class quiz in every subject.	• Class wise record to be maintained for teaching pedagogy and same to be reflected in MQAR.

5	Research Activities	• Faculty members need to be encouraged to get their papers published in Scopus, ABDC and WoS journals. • Faculty members should participate in national or international conferences.	• Faculty members with Scopus publication were awarded by the management of the institute. • Faculty members were advised to have at least one research publication in a scopus or ABDC indexed journal or book per semester. • Faculty members were advised to present their papers in one national or international conference per semester.
6	Mentorship Programme	Revision in existing model of mentorship is needed.	• Mentorship coordinator circulated mentor mentee list wherein each class is been allocated with 3-4 faculty mentors. Monthly report of mentoring submitted by faculty mentors to mentorship coordinator. • Alumni mentoring taken by the alumni. Every class has 2 alumni mentoring session in month.
7	Guest lectures	Guest lectures on emerging topics from corporate world should be conducted for students.	• A list of guest speakers was drafted and the guest lectures schedule was drafted by the coordinator. • Faculty members submitted the resource details for guest lectures.
8	CSR Activities	NSS to undertake and participate in various activities and social projects for better visibility and holistic development of students.	Action plan prepared by NSS Programme officer and there was increase in number of activities and social projects undertaken by NSS
9	E-Content for students	Faculty members to enhance the quality of learning e-content delivered to the students.	Updated slides and notes were uploaded by faculty members on their ERP portal.

The meeting was attended by all the faculty members , HODs and Director. The Meeting ended with a vote of thanks to the Chair.

Dr. Anuj Verma
Director