



Jagannath International Management School

MOR, Pocket-105, Kalkaji, New Delhi-110019

(Affiliated to Guru Gobind Singh Indraprastha University and Approved under Section 2(f) of UGC Act 1956)

Accredited by National Assessment and Accreditation Council (NAAC)

Physical reporting of Students for Admission in JIMS for the Academic Session 2025-26

Candidates who have been allotted seats by GGSIP University following online counselling must report to the institute for admission, payment of the balance fee, and document verification as per the schedule notified by the University, along with the original and 2 sets of photocopies of each of the documents specified by the University and listed below

.Programmes:

1. BBA (G)
2. B.COM (H)

The candidate shall report as per the schedule given below:

Date & Time	Time	Programme	Document Verification	Final Verification
30 th July (Wednesday) 31 st July (Thursday)	10:00 AM to 5:00 PM	BBA (G)	Room No- F-2 First Floor	Lab-4 First Floor
30 th July (Wednesday) 31 st July (Thursday)	10:00 AM to 5:00 PM	B.COM (H)	Room No- F-1 First Floor	Lab-4 First Floor



Candidates shall bring the following documents duly filled in for verification (original & photocopy).

1. Mark sheet of 10th & 12th Qualifying Exam (Original & Photocopy).
2. Academic fee receipt of Rs. 96,000 (Part payment paid online at GGSIPU).
3. Filled in Registration form uploaded on IPU portal.
4. Admit Card of CET (Original- Copy of FIR in case if Original is lost)
5. GGSIPU Seat Allotment Letter
6. Proof of Date of Birth (Photocopy) (10th Certificate) (Original & Photocopy).
7. Distance Learning Centre Location Certificate, if applicable (Original & Photocopy).
8. Reservation Category Certificate & verification certificate issued by GGSIPU, if applicable (Original & Photocopy)
9. Conduct & Character Certificate issued by school or by Ist Class Gazetted Officer (Original).
10. Medical Certificate issued by MBBS Doctor with stamp & Signature (Original) – Format is attached herewith.
11. Affidavit on non-judicial stamp paper on Rs. 10 in case of Gap year if any.
12. Age relaxation application, if applicable (Original)
13. Anti-Ragging by Parent - Format is attached herewith.
14. Anti-Ragging by Student - Format is attached herewith.
15. Anti-Drug Document by Student & Parent both - Format is attached herewith.
16. APAR-ID/ABC-ID Proof/Document.



Fees

After verification of documents, candidates are required to deposit the remaining Academic Fee in the Institute for each programme as per details given below. Remaining fee can be paid through: -

Part Fee of Rs.96, 000/- already paid in the GGSIP University.

Online Mode: - On ERP Portal and Draft

Note: ERP ID login provide after verification

S.No	Programme	Remaining Fee to be paid in the Institute For the Academic Year 2025-26 (Rupees)
1	BBA (G)	Rs. 55,700
2	B.COM (H)	Rs. 50, 300



Prof. (Dr.) Anuj Verma

Director