

Criteria 6.1.1

QIM: The governance of the institution is reflective of and in tune with the vision and mission of the institution

Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision-making bodies of the institution within a maximum of 200 words

Supporting Documents:

1. Vision and Mission of the institution
2. Display of Vision mission statement in campus/website
3. Teachers as Committee Members
4. Mapping on Institution Mission and Vision with Department vision and Mission
5. Governing Body Members List
6. Mail of GBM Meeting
7. Minutes of Governing Body Meeting
8. Clubs and Committee List
9. IQAC Composition
10. IQAC MOM
11. Strategic Plan of the Institution
12. Institute Frames:
 - A. JIMS BY LAWS
 - B. Employee Handbook / Service Rule
 - C. Performance Appraisal/Welfare Measure
 - D. Student Manual



Jagannath International Management School

MOR, Pocket-105, Kalkaji, New Delhi-110019

(Affiliated to Guru Gobind Singh Indraprastha University and Approved under Section 2(f) of UGC Act 1956)
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Vision and Mission of the institution

Our Vision

To be a globally recognised institution, nurturing leaders and creating social impact through excellence in education and research.

Our Mission

1. Evolve as a globally recognized institution of learning providing high-quality education.
2. Achieve academic excellence through curriculum up-gradation, faculty development, quality research and innovative learning.
3. Nurture and develop future-ready students equipped with leadership skills and values essential to succeed in national and global business organisations.
4. Create social impact through execution of projects and activities which change and improve lives of people and communities.



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Display of Vision mission statement in campus/website

← ↻ 🏠 🔒 https://www.jimskalkaji.com/vision.php 🔍 ☆ 🔄 📄 📌 📁 ⋮ 🌐

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management

Our Vision

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Jagannath International Management School,
Kalkaji, New Delhi

Vision

To be a globally recognised institution,nurturing leaders and creating social impact through excellence in education and research.

KEY FOCUS AREAS FOR 2024

- Inclusion among Top 100 NIRF ranked HEIs
- Securing NAAC A++ Grade
- Improving Admission Cut off ranks
- Strengthening Research and Consultancy
- Deepening Alumni Engagement and better Placements



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Teachers as Committee Members

Composition of Various Committees for BBA / B.COM(H)

Session 2023-24

S. No.	Committee	Members	Day of Review of File
1.	Seminar, Conferences, MDPs, Workshops & FDP's/ Research Committee & Publication (Internal & External)	1. Dr. Ruchi Srivastava 2. Ms. Aastha Behl 3. Ms. Kanika Parashar 4. Dr. Usha Agarwal 5. Ms. Chanika Goel 6. Ms. Arti Vaish	Monday
2.	Extra Curricular/Cultural Activities	1. Ms. Pooja Bisht 2. Ms. Shweta Khandelwal 3. Ms. Sangeeta Sharma	Tuesday
3.	Entrepreneurship Centre (E-CELL) / IIC	1. Ms. Aastha Behl 2. Dr. Surbhi Gosain 3. Ms. Chanika Goel 4. Ms. Arti Vaish 5. Mr. Kartik Dayal	Wednesday
4.	Placement/Higher Education/Competitive Exam Preparation	1. Ms. Jasleen Rana 2. Dr. Shivani Sharma 3. Dr. Vandana Gupta	Thursday
5.	Social Media	1. Dr. Vandana Gupta 2. Ms. Dolly Sharma	Friday
6.	Library	1. Dr. Prashant Kumar 2. Dr. Niti Saxena 3. Ms. Nikhita Dhawan	Monday
7.	IT Website and System Administration	1. Mr. Umesh Kumar Gupta 2. Ms. Dolly Sharma	Tuesday
8.	Sports	1. Ms. Surbhi Ahuja 2. Mr. Kartik Dayal	Wednesday
9.	Internal Quality Assurance Cell - IQAC & MQAR	1. Dr. Preeti Singh 2. Mr. Kartik Dayal 3. Ms. Kanika Parashar 4. Dr. Priyanka Ahluwalia	Friday
10.	Alumni Engagement	1. Dr. Niti Saxena 2. Dr. Pallavi Ahuja	Monday
11.	Sexual Harassment Prevention	1. Ms. Jasleen Rana 2. Ms. Kanika Parashar	Tuesday
12.	Complaints & Grievances Redressal Cell	1. Dr. Pallavi Ahuja 2. Ms. Dolly Sharma	Wednesday

13.	Anti Ragging	1. Ms. Jasleen Rana 2. Dr. NitiSaxena	Thursday
14.	NSS	1. Dr. Preeti Singh 2. Mr. KartikDayal	Friday
15.	Rotaract	1. Mr. KartikDayal 2. Dr. SurbhiGosain	
16.	Admlsslons	1. Dr. Prashant Kumar 2. Dr. Rashmi Bhatia 3. Academic Assistant	Monday
17.	Examination Committee	1. Dr. Prashant Kumar 2. Ms. Surbhi Ahuja 3. Ms. Pooja Bisht	Tuesday
18.	Time Table	1. Dr. NitiSaxena 2. Ms. ArtiVaish 3. Ms. NikhitaDhawan	Friday
19.	Professional Counseling / Mentoring	1. Dr. Rashmi Bhatia 2. Ms. Pooja Bisht 3. Ms.ChanikaGoel	Wednesday
20.	Canteen Committee	1. Ms. Shweta Khandelwal 2. Ms. Dolly 3. Dr. Priyanka Ahluwalia	Tuesday
21.	Green Audit Committee	1. Dr. Preeti Singh 2. Dr. Prabal Chakraborty	Monday
22.	Student Achievement and participation (External)	1. Dr. SurbhiGosain 2. Dr. Usha Agarwal	Tuesday
23.	Scholarship	1. Dr.Pallavi Ahuja 2. Ms.Shruti Gupta 3. Ms. GurmeetSodhi	Thursday
24.	Value Added Course	1. Dr. Ruchi Srivastava 2. Ms. Pooja Bisht 3. Ms. KanikaParashar	Monday
25.	SIP	1. Ms. ArtiVaish 2. Ms. Dolly Sharma 3. Ms. Payal Sharma	Tuesday
26.	MOOC	1.Ms.Shweta Khandelwal 2.Dr. SurbhiGosain 3.Ms.KanikaParashar	Wednesday
27.	Guest Lecture	1. Dr. Shilvani Sharma 2. Ms. Bhawna Thakran 3. Dr. Usha Agarwal	Thursday

☐ Files to be reviewed on the assign days or else the second review can be done on Saturdays

Prashant Kumar

Dr. Prashant Kumar
HOD



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Mapping on Institution Mission and Vision with Department vision and Mission

Mapping of Institution Mission and Vision with Department vision and Mission

S.No	Vision Statement	Mapping with Department Vision
1.	Globally Recognised Institution Nurturing leaders and creating social impact through excellence in education and research.	<p>JIMS KALKAJI Has Been Awarded 1st Rank In The Category Of Outstanding Excellence & 7th Rank In The Northern region</p> <p>JIMS KALKAJI Has Been ranked 17th in BBA in India Today's Special B-School Survey 2024.</p> <p>JIMS KALKAJI ranked among the Top 8 Best Private B-Schools in The North Zone by Outlook's B-School Survey 2023</p> <p>Nurturing Leaders: Clubs such as CII (Tank Tales) and JIMS Talks, are organising invited talks. JIMS TALKS: A Students' initiative that promotes entrepreneurship and Start Up India by featuring successful game-changers and pioneers who inspire students and instils the entrepreneurial spirit in them.</p> <p>CII (Tank Tales): An initiative of the students of CII YUA Chapter, JIMS, Kalkaji to invite Startup Founders of Shark Tank India to share their entrepreneurial journeys.</p> <p>Creating social impact NSS Club of JIMS Kalkaji performs Different Activities Such as:</p> <ol style="list-style-type: none"> 1. <u>Say no to Plastic- Poster Making Competition</u> 2. <u>Trash To Treasure</u> 3. <u>Mental Health Awareness</u> 4. <u>Sanitary Pad Donation Drive</u> <p><u>Contribution of Faculty in Research</u> Research plays a significant role in academic Institutions. JIMS Kalkaji is research driven Institute and focusses on imparting education through its research initiatives. The faculties are committed to undertake research projects and has several national & international publications. The faculties also participate in</p>

	<p>national & international conferences that helps them to foster their growth academically. The Management is also dedicated and committed in its efforts to promote research and innovation by providing research incentives to the faculties for its publications. For details visit to the following links :</p> <p>Academic Excellence:</p> <p>1. Programs Offered at JIMS</p> <p>JIMS Kalkaji offers 3 years undergraduate programs BBA- Bachelor of Business Administration, B.com. (Hons.) - Hons. In Bachelor of Commerce.</p> <p>2. ICT Infrastructure - JIMS Our institute focuses on holistic development of the students. Institute has adequate teaching- learning facility required for smooth conducting of classes and other programs in the college. Our institution also provides adequate facilities to its students to promote Sports and other co-curricular activities as we believe they help students build a strong character and a well-rounded personality.</p> <p>Campus Area, Classrooms and Tutorial Room, Faculty Rooms, IT Labs, Library, GD-PI and Conference Room</p> <p>3. Scholarships/Financial Assistance: GGSIPU offers scholarships to meritorious students to pursue their education with ease. The financial assistance is offered only to those students who fulfil specific criteria as mentioned by the university. To avail the scholarship, students need to fill out the form in online mode. Some of the scholarship schemes and policies of GGSIPU include DLF Scholarship, Economically Weaker Section (EWS) Scheme, Hana Scholarship, Merit-cum-Means Linked Financial Assistance Scheme and others.</p>
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S.No.	Mission Statement	Actions Taken
1	Evolve as a globally recognized institution of learning providing high-quality education.	<p>IQAC - INTERNAL QUALITY ASSURANCE CELL:</p> <p>The IQAC at JIMS Kalkaji contributes its consistent efforts to improvise its academic and administrative outputs by conducting the various internal and administrative audits. In pursuits towards academic excellence, the institution participates in various assessments and surveys and has set the remarkable benchmarks in latest years.</p> <p>IQAC Composition: iqac-comosition-2023-24.pdf</p> <p>IQAC Meetings:</p> <p>Held on 24th Jul, 2024: iqac-mom-atr-24.07.2024.pdf</p> <p>Held on 6th May, 2024: iqac-mom-atr-14.05.2024.pdf</p> <p>Held on 15th Dec, 2023: iqac-mom-atr-15.12.2023.pdf</p> <p>Held on 13th Oct, 2023: iqac-mom-atr-13.10.2023.pdf</p> <ul style="list-style-type: none"> • Certificate of Green Audit: Link • Green Campus Policy Link
2.	Achieve academic excellence through curriculum up-gradation, faculty development, quality research and innovative learning	<p>Academic Excellence:</p> <ol style="list-style-type: none"> 1. Personality Development As a part of the Personality Development program it was suggested that exclusive training sessions on Presentations Skills should be conducted to enable students to effectively present themselves before prospective employers/recruiters. <p>Personality Development programmes conducted for the students of BBA & B.COM(H) with emphasis on Presentation Skills.</p>

		<ol style="list-style-type: none"> 2. Skills Development It was suggested that greater emphasis be placed on developing job-oriented skills of students to meet market demand for positions such as Financial Analyst, Digital Marketing Specialist etc. Skill development courses in Digital Marketing, Financial Modelling using Excel have been conducted for the students. 3. VAC Courses introduced to enhance practical knowledge of the students. <p><u>FDPs & SDPs</u></p> <ol style="list-style-type: none"> 1. The 5 Days Faculty Development Programme on "Innovative Teaching and Research Pedagogies" was organized with the aim of enhancing the teaching and research capabilities of faculty members across various disciplines. The program, held from 15th January, 2024 to 19th January, 2024, provided a platform for educators to explore and adopt innovative approaches in both teaching and research methodologies. Objective: The primary objectives of the Faculty Development Programme were: To introduce faculty members to contemporary teaching methods and pedagogies. To enhance research skills and promote innovative research methodologies. To foster a collaborative environment for knowledge exchange among educators. 2. The Staff Development Program (SDP) on Stress Management was conducted to equip the staff of JIMS Kalkaji with effective techniques and strategies to manage stress in both personal and professional domains. On 14th May, 2024, JIMS Kalkaji organized a Staff Development Program (SDP) on Stress Management to equip the staff of JIMS Kalkaji with effective techniques and strategies to manage stress in both personal and professional domains. The coordinators of the SDP were Dr. Ruchi Shrivastava(HOD BBA, JIMS Kalkaji) and Dr. Niti Saxena(Associate Professor, JIMS Kalkaji). Attendees learned a variety of stress management techniques, including mindfulness meditation, deep breathing exercises, and time management strategies. Overall, the SDP on Stress Management was deemed a valuable initiative,
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		<p>providing staff members with practical tools and techniques to effectively manage stress and improve their overall quality of life.</p> <p>3. The SDP commenced at 11:00 AM in Lab 4 of JIMS Kalkaji with an introduction by Dr. Prashant Kumar, the coordinator of the program. They emphasized the importance of IT in improving the technical skills and competencies of staff members in using various IT and digital tools relevant to their roles. Learning Outcomes:</p> <ol style="list-style-type: none"> 1. Technical Proficiency: Participants demonstrated proficiency in using various IT and digital tools relevant to their roles, including software applications, digital platforms, and specialized tools. 2. Problem-Solving Skills: They developed the ability to independently troubleshoot and resolve basic IT issues, reducing dependency on external support and enhancing operational efficiency. 3. Digital Literacy: Participants gained an improved understanding of digital concepts, terminology, and best practices, enabling more effective communication and collaboration in digital environments. 4. Adaptability to Technology: Participants demonstrated their capacity to adapt to new technologies and digital transformations within the organization, fostering agility and innovation. <p>4. SDP on “Time Management” : Program Overview: The SDP commenced at 10:30 AM in the conference room of JIMS Kalkaji with an introduction by Dr. Pallavi Ahuja and Dr. Shivani Sharma, the coordinators of the program. They emphasized on the importance of time management in workplace to increase the productivity and effectiveness of employees.</p> <p>Research Policy</p> <p>Research plays a significant role in academic Institutions. JIMS Kalkaji is research driven Institute and focusses on imparting education through its research initiatives. The faculties are committed to undertake research projects and has several national & international publications. The faculties also</p>
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		<p>participate in national & international conferences that helps them to foster their growth academically. The Management is also dedicated and committed in its efforts to promote research and innovation by providing research incentives to the faculties for its publications.</p> <p>Reimbursement is given to faculties if they have got their paper publish in high-impact Journals ABDC - A- 1,00,000/- B-25,000/- C/(Scopus/WOS)- 10,000</p> <p>https://drive.google.com/file/d/1lWWTPSjL_I-JUVnwU_HgHhZL8gGtfgIF/view?usp=sharing</p>
3.	Nurture and develop future-ready students equipped with leadership skills and values essential to succeed in national and global business organisations	<ul style="list-style-type: none"> • Counselling Sessions are organised for students. • The institute for the holistic development of their students provided value added courses for both BBA & B.Com.(Hons.) • Institution has Mentoring Sessions for students.
4.	Create social impact through execution of projects and activities which change and improve lives of people and communities	<ul style="list-style-type: none"> • NSS Unit of JIMS Kalkaji portrays their extension activities, awards and accomplishments by their Annual Magazine - inSpire. <p>The NSS volunteers have shown their remarkable contribution for bringing the awareness in the community and has undertaken several social projects.</p> <ul style="list-style-type: none"> • NSS Inspire Magazine Aug to Dec 2023 • NSS Inspire Magazine Jan to Jul 2024



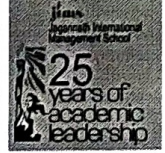
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Governing Body Members List



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Composition of Governing Body-Jan -2023

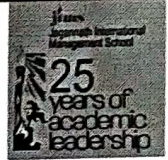
Chairperson	Vice-Chairperson	Chairperson
Mr. Anil K. Agarwal President, Cosmos Group Former President, ASSOCHAM	Dr. Devi Singh Former Director IIM Lucknow	Dr. Amit Gupta Chairman, JIMS
Members		
Dr. Aquil Busrai CEO, Aquil Busrai Consulting Former Director (HR) IBM & Shell	Mr. Rajesh Agarwal Co-founder & Director Micromax Informatics Ltd	Prof. D. K. Banwet Former Vice-Chancellor University of Engg. and Mgmt., Kolkata
Mr. Vijay Rai Chief Growth Officer- Asia Pacific & Executive Board Member Day One Tech	Dr. Simrit Kaur Principal, SRCC Delhi University	Dr. Lalit B. Singhal Former Development Commissioner SEZs, Govt. of India.
Mr. Deepak Maheshwari CEO, PAFI & Co-Founder, NIXI	Dr. R.K. Mittal Vice-Chancellor Ch. Bansilal University, Bhiwani	Dr. Ramesh Behl Director IMI, Bhubaneswar
Mr. Alope Bhattacharji Founder Member The Continuum	Dr. Sanjay Sehgal Dean, Department of Financial Studies (South Campus) University of Delhi	Dr. Poonam Verma Principal, SSCBS University of Delhi
Mr. Anupam Datta Head (International Business) VE Commercial Vehicles	Mr. Subhash Bhaskar Senior Associate Legal Consultant	Dr. S.P.Sharma Chief Economist/DSG PHD Chamber of Commerce and Industry
Dr. Dinesh Tyagi CEO CSC E Gov Services Limited	Dr. Satish Seth Advisor to Chairman and Fmr. Director-General Jagannath International Management School	Dr. Anuj Verma Director Jagannath International Management School





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Mr. Rajat Burman Vice
President-Business Deve
lopment, Next Gen.
Invent Corp.

Dr. Prashant Kumar
Head Department of Management
& Commerce
Jagannath International
Management School

Ms. Nitika Anand
National Lead
Corporate Alliance Team
Aon Solutions



Dr. Anuj Verma
Director





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Mail of GBM Meeting



Arti Vaish <arti.vaish@jagannath.org>

Fwd: JIMS 47th Governing Body Meeting

1 message

shweta khandelwal <shweta.khandelwal@jagannath.org>
To: Arti Vaish <arti.vaish@jagannath.org>

Wed, May 22, 2024 at 4:39 PM

----- Forwarded message -----

From: **Director JIMS Kalkaji** <director.kj@jagannath.org>
Date: Tue, May 14, 2024, 12:14
Subject: Fwd: JIMS 47th Governing Body Meeting
To: shweta khandelwal <shweta.khandelwal@jagannath.org>

Best of Regards

Anuj Verma PhD.
Director



**“As the world revolves we
evolve.”**



Director

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----- Forwarded message -----

From: **Dr.(Cdr.) Satish Seth** <advisor@jagannath.org>
Date: Tue, Jan 2, 2024 at 12:44 PM
Subject: Re: JIMS 47th Governing Body Meeting
To: Anupam Datta <datta.anupam@gmail.com>
Cc: Anil K Agarwal <anil@cosmosintl.com>, Prof. Devi Singh <dsingh@iiml.ac.in>, Rajesh Agarwal <rajesh@micromaxinfo.com>, Devinder Banwet

<dbanwet@gmail.com>, vijayrai27 <vijayrai27@rediffmail.com>, Deepak Maheshwari <deepakmaheshwari@outlook.com>, <sg@aepcindia.com>, ALOKK BHATTACHARJI <alokk.bhattacharji@gmail.com>, Dr. R K Mittal <dr123mittal@yahoo.com>, Vice Chancellor <vc@cblu.ac.in>, Ramesh Behl <rbehl@imi.edu>, sanjayfin15 <sanjayfin15@yahoo.co.in>, Sanjay Sehgal <sanjayfin15@gmail.com>, CBS INFO <cbs@sscbsdu.ac.in>, Dr Aquil Busrai <aquil@aquilbusrai.com>, Dr. SP Sharma <spsharma@phdcci.in>, Dinesh Tyagi <dineshtyagi1@gmail.com>, Simrit Kaur <kaur.simrit@gmail.com>, Principal Office <principaloffice@srcc.du.ac.in>, <nitikaanand15@ymail.com>, Rajat Burman <rajatburman@hotmail.com>, Jims Chairman <chairman@jagannath.org>, Director JIMS Kalkaji <director.kj@jagannath.org>, Dr. Prashant Kumar <hodbcom.kj@jagannath.org>

Noted, pl

On Tue, 2 Jan 2024, 12:33 Anupam Datta, <datta.anupam@gmail.com> wrote:

While I have already declined my participation in the calendar invite, I reconfirm and regret my inability to join since I am out of India since 27th Dec.

Best wishes for the 47th GBM and Seasons' greetings to all esteemed members!

Happy New year 2024.

Best regards

Anupam Datta

From: Dr.(Cdr.) Satish Seth <advisor@jagannath.org>

Date: Tuesday, 26 December 2023 at 5:44 PM

To: Anil K Agarwal <anil@cosmosintl.com>, Prof. Devi Singh <dsingh@iiml.ac.in>, Rajesh Agarwal <rajesh@micromaxinfo.com>, Devinder Banwet <dbanwet@gmail.com>, vijayrai27 <vijayrai27@rediffmail.com>, Anupam Datta <datta.anupam@gmail.com>, Deepak Maheshwari <deepakmaheshwari@outlook.com>, sg@aepcindia.com <sg@aepcindia.com>, ALOKK BHATTACHARJI <alokk.bhattacharji@gmail.com>, Dr. R K Mittal <dr123mittal@yahoo.com>, Vice Chancellor <vc@cblu.ac.in>, Ramesh Behl <rbehl@imi.edu>, sanjayfin15 <sanjayfin15@yahoo.co.in>, Sanjay Sehgal <sanjayfin15@gmail.com>, CBS INFO <cbs@sscbsdu.ac.in>, Dr Aquil Busrai <aquil@aquilbusrai.com>, spsharma@phdcci.in <spsharma@phdcci.in>, Dinesh Tyagi <dineshtyagi1@gmail.com>, Simrit Kaur <kaur.simrit@gmail.com>, Principal Office <principaloffice@srcc.du.ac.in>, nitikaanand15@ymail.com <nitikaanand15@ymail.com>, Rajat Burman <rajatburman@hotmail.com>

Cc: Jims Chairman <chairman@jagannath.org>, Director JIMS Kalkaji <director.kj@jagannath.org>, Dr. Prashant Kumar <hodbcom.kj@jagannath.org>

Subject: JIMS 47th Governing Body Meeting

Respected Members,

Greetings from JIMS!

Refer to the Calendar invitation mailed earlier regarding the next GB meeting on **Saturday, 6th January 2024 at 1130hrs.**

The **Agenda points** for the Meeting are stated below for your kind information.

1. Confirmation of minutes of the last meeting held on 5th Aug 2023.
2. Action taken on suggestions made by members during the last meeting.
3. Major activities conducted by the Institute during the period under review:
 - a). Institutional Achievements
 - b). Conferences/Seminars/Workshops.
 - c). FDP and MDPs
 - d). Guest Lectures and Industrial Visits.
 - e). Alumni Interaction.
 - f). Students Achievements.
 - g). Admission and Placements.
4. National/International Accreditations (NBA/AACSB)
5. JIMS- PHDCCI - KAS - AMDISA - XIXth International Conference

6. International Collaborations (DCCU, Romania, University of California, Riverside)

7. List of forthcoming events scheduled in the next six months.

8. Open house discussion on growth and development of the institute.

Members are requested to kindly respond to the Calendar invitation and confirm their participation at their earliest convenience. Being the first meeting of the year we would be happy to meet and interact with members and also seek their guidance on how to navigate the challenges associated with AACSB accreditation.

A copy of the Minutes of the last meeting held on 5th Aug 2023 is attached for your kind information.

Regards,

Dr Satish Seth

Advisor to Chairman &

Fmr Director General

Mob: +91 9873474300



“As the world revolves we evolve.”

**Advisor to Chairman
Jagannath International Management School
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Minutes of Governing Body Meeting

Date: 12.01.2024

Minutes of the 47th Governing Body Meeting

Held on 6th January 2024

The 47th meeting of the Governing Body of Jagannath International Management School, Kalkaji, and New Delhi was held on 6th Jan 2024 at 11:30 am hours in the campus Conference Room.

The following members attended the meeting:

Chairman

Sh. Anil K Agarwal

JIMS Chairman

Dr. Amit Gupta

Members

Mr. Deepak Maheshwari
CEO, PAFI &
Co-Founder, NIXI

Mr. Alope Bhattacharji
Founder Member
The Continuum

Mr. Rajesh Agarwal
Co Founder & Director
Micromax Informatics Ltd.

Mr. Vijay Rai
Chief Growth Officer
Asia Pacific & Executive Board Member
DayOne Tech

Dr. Ramesh Behl
Director & Professor
International Management Institute
Bhubaneswar

Dr. Poonam Verma
Principal, SSCBS
University of Delhi

Dr. Lalit B. Singhal
Former Development Commissioner

JIMS

Dr. (Cdr) Satish Seth
Former Director General, JIMS

Dr. Anuj Verma
Director, JIMS

Dr. Prashant Kumar
HOD (BBA & BCOM), JIMS

Dr. Preeti Singh
IQAC Coordinator
JIMS

SEZs, Govt of India

Dr Aquil Busrai
CEO, Aquil Busrai Consulting
Former Director (HR) IBM &
Shell

Dr. S.P. Sharma
Chief Economist
PHD Chamber of Commerce and Industry

2. Dr. Devi Singh, Dr. R.K.Mittal, Dr. D.K.Banwet, Dr. Sanjay Sehgal, Dr.Simrit Kaur, Mr. Anupam Dutta, Dr. Dinesh Tyagi, Ms.Nitika Anand and Mr. Rajat Burman (Alumnus), expressed their inability to attend the meeting due to previous engagement.

3. Dr. Amit Gupta, Chairman, JIMS commenced the meeting by extending a very warm welcome to all members present. Thereafter Dr. Anuj Verma commenced the proceedings. The Annual Quality report of activities conducted by the institute was presented to the Governing Body members.

Agenda Points

Year/Meeting No. /Agenda No.	Agenda Points
2024/01/01	Confirmation of minutes of the last meeting held on 05 th August 2023.
2024/01/02	Action taken on suggestions made by members during the last meeting.
2024/01/03	Major activities conducted by the Institute during the period under review: <ul style="list-style-type: none"> a) Institutional Ranking b) Conferences/Seminars/workshops c) FDP/SDP d) Guest Lectures

	<ul style="list-style-type: none"> e) Student achievements f) Industrial Visits g) Alumni Engagement h) NSS Activities i) Innovation Cell
2024/01/04	Reforms in existing system processes post NAAC Peer Team Visit as per feedback and report submitted by NAAC team
2024/01/05	List of forthcoming events scheduled in the next six months.
2024/01/06	Open house discussion on growth and development of the institute.

Agenda point 2024/01/01: Confirmation of minutes of the last meeting held on 05th August 2024.

Agenda point 2024/01/02: Action taken on suggestions made by members during the last meeting.

The following points were discussed in the meeting and the following actions were taken for each corresponding agenda point:

S. No.	Description	Action Taken
1.	Student Development <ul style="list-style-type: none"> • Advanced learners identified to be trained to write research papers and present the paper in seminar and conferences • Capacity building programmes to improve the life skills, soft skills and IT Skills of the students • Placement cell to focus on development of aptitude of the students and to prepare them for State/National level exam/ Admission to higher 	<ul style="list-style-type: none"> • Examination cell identified the slow and fast learners based on performance in class test and advanced learners as identified, published papers in association with HODs and faculty members. • Both BBA and B.Com department organized capacity building programmes and Ms Kanika Parashar was nominated to conduct activities to improve soft skills of the students. • Placement and subject clubs

	<p>education institutes</p> <ul style="list-style-type: none"> • Faculty members to ensure t active participation of students in clubs and committees events for holistic development of the students. • Faculty members to adopt innovative teaching pedagogies emphasized by government in NEP 2020 giving edge to multidisciplinary courses and skill development of students 	<p>organized session for external experts to enhance the aptitude of students to prepare them for competitive exam.</p> <ul style="list-style-type: none"> • 5 Value added courses was introduced in both BBA & B.Com programme. Students to be encouraged to take MOOC courses from SWAYAM and NPTEL platforms for additional certification. MOOC coordinator Dr Shweta khendwal created awareness amongst the students regarding credit approved by Board of studies in academic council meeting of GGSIPU • 2 NSS unit in college, Placement, JIMS Talks, Tank Tales, Alumni cell, communicon & Subject Clubs developed Managerial, leadership, behavioral & entrepreneurial skills amongst the students by organizing talk sessions from entrepreneurs and experts from industry. Social project undertaken by NSS unit contributed to behavioral and social skills amongst the students.
2.	<p>Stakeholders Feedback</p> <ul style="list-style-type: none"> • Feedback from four stakeholders to be taken regarding the curriculum designed by the university and its delivery – <ul style="list-style-type: none"> ▪ Students ▪ Teachers ▪ Alumni ▪ Employer 	<ul style="list-style-type: none"> • Faculty members were given instructions to examine the revised GGSIPU curriculum effective from 2021-2022 and recommend the reference books for the revised syllabus. • New books recommended by faculty members by purchased by library to facilitate student learning

	<ul style="list-style-type: none"> • Feedback response to be analyzed and appropriate action to be taken thereafter. • Major issues reported in the feedback analysis were – <ul style="list-style-type: none"> ▪ Inclusion of skill-based courses which are relevant to current industrial practices. ▪ More practical exposure to industries. ▪ Use of innovative teaching pedagogies such as case-based learning and gasification. • The Internship faculty mentors assigned to students undergoing internships to take feedback from employer in regards of students performance 	<p>in new topics and subject added in the syllabus revised by GGSIPU based on NEP</p> <ul style="list-style-type: none"> • Skill development exercises such as mentoring and a professional development course was allocated to faculty members for teaching in both BBA & B.Com programme. • Faculty members to include more recent cases and illustrations in their teaching pedagogy. • Faculty members to mapped course outcome with the programme outcome to check the effectiveness of course delivery. CO-PO mapping was done by faculty members taking respective course in both BBA & B.Com programme • Industrial visits were organized in BBA and B.Com programmes. A Guest lecture by academic and corporate experts was conducted for providing better exposures to the students.
3.	Faculty Development <ul style="list-style-type: none"> • All faculty members ought to concentrate on research and publish their articles in Scopus/ABDC/Woos journals. • Faculty members to utilize rich resources i.e. print copy of journals/online subscription available in library to give edge to their research skills. Institute to organize FDP and workshops to equip faculty members with advanced research 	<ul style="list-style-type: none"> • Workshop on publishing papers in Scopus and WoS was organized to facilitate research writing in faculty members. • All 28 Faculty members attended Faculty Development Programme faculty members participated • Faculty members attended national/international conference. • Institute organized one week FDP and various workshops on training of faculty members so as to foster innovative teaching-learning and research practices.

	<p>techniques, paper writing skills.</p> <ul style="list-style-type: none"> • Non PhD faculty members to enroll themselves in PhD programme. • Faculty members to participate in 2 FDP/Short term programme/FIP organized by Madan Mohan Malaviya Mission Teacher Training programme. 	
4.	<p>CSR Initiatives</p> <p>Community development and environmental sustainability techniques to be promoted among the students.</p> <p>Further institute should contribute to society since it is imperative part of the community.</p>	<ul style="list-style-type: none"> • NSS Cell has taken various community development projects/Social Projects in collaboration with NGO's. • NSS unit celebrated various National & International Days of Historic Importance to create awareness amongst the students. • NSS unit organized educational trips to sensitize students against the rich Indian Heritage, Constitutional Obligations, socio-economic, linguistic awareness some of which includes amrit udhyan and visit to parliament house. • NSS unit organized special campaigns, Blood Donation Camps, Health Camps for the upliftment of the community.
5.	<p>Mentoring and counseling</p> <p>Students should be mentored by faculty and alumni for academic related issues</p> <p>For better professional growth career</p>	<ul style="list-style-type: none"> • Mentor coordinator ensures the smooth functioning of Mentor-Mentee system in the institute. , Mentees was allocated to mentors

<p>counseling should be introduced for students and students should be prepared for entrance exam (state/national level) and admission to Higher Education.</p>	<p>and submit the mentoring report to the mentoring coordinator.</p> <ul style="list-style-type: none"> • Weekly Mentoring taken by faculty and student participation is recorded in the mentoring record. . • Alumni mentoring session organized for each class in BBA & B.Com program me by Alumni committee.
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Agenda Point 2024/01/03: Major Activities of JIMS since the last Meeting held on 05th August 2023

Agenda point: 2024/01/2a - Institutional Ranking

UG department of JIMS Kalkaji has achieved accreditation and rankings in different surveys:

- JIMS KALKAJI ranked among the Top 8 Best Private B-Schools in The North Zone by Outlook's B-School Survey 2023
- Ranked 10th Best BBA Institute in India and 5th Best BBA Institute in Northern Region in India by Times of India-i3RC BBA Institute Ranking Survey –2023
- Ranked 27th Best BBA college in India by Outlook India Today Group
- JIMS Kalkaji has Been Awarded 1st Rank in The Category of Outstanding Excellence & 7th Rank in the Northern region in GHRDC survey 2023.

Agenda point: 2024/01/2b - Conference/Seminar/Workshops

Total 5 seminars and workshops were organized by the institution out of which 3 were seminars and 2 were workshops. The bifurcation is as follows:

Seminars

- JIMS-DCCU University Bucharest, Romania Fourth Round Table on the topic Consequences of Russia-Ukraine War: The Economic Fallout was organized on 23rd November, 2023,
- National HR Seminar on AI in HR: Integration of People and Technology to Create Business Value was organized on 14th October, 2023.
- JIMS-DCCU University Bucharest, Romania Third Round Table on the topic Application of New Technologies to Create Effective Teaching Learning Environment was organized on 10th October, 2023.

Workshops

- Workshop on Angel Investing organized on 23rd September, 2023
- Workshop on Business Canvas Model organized on 21st September, 2023

Agenda point: 2024/01/2c-Faculty and Staff Development Programme

One staff development programme was conducted on the topic 'Effective writing skills' was organised on 16th November 2024.

Agenda point: 2024/01/2d-Guest Lectures.

17 guest lectures were conducted for the students of BBA and B.Com for imparting capacity building in the domain of soft skills language, life skills and ICT.

Agenda point: 2024/01/2e-Student Achievement

The students of BBA and BCOM won 21 competitions under cultural, sports and various other categories. The details are as follows:

S.No.	Date	Event	Organized By	Name of the Participating students	Result
1	31-Dec-2023	Tasveer - Blitzkrieg'23	ICFAI Business School	Manas Madan	2nd Position
2	25-Nov-23	International Conference on Global Economic and Social Development: Geopolitical Challenges and Way Forward	Vivekananda Institute of Professional Studies	Arpit Goel	2nd Position
3	11-Nov-23	BnW Photography contest	35 Awards	Debraj Roy	Top 4%
4	19 oct,2023 - 21 oct,2023	18th Annual Sports 2023 - Power Lifting (83kg)	GGSIPIU, Dwarka	Hemang Khullar	2nd position
5	19 oct,2023 - 21 oct,2023	18th Annual Sports 2023 - Basketball (Men)	GGSIPIU, Dwarka	Abhishek Kumar, Rachit James, Jowel Jogi, Yash gupta, Revant, Pranjul Malyan, Divyansh, shantanu Bhardwaj, Chirag Khurana, Mohit yadav, Harsh Bishnoi	2nd position
6	19 October 2023 - 21 October 2023	18th Annual Sports 2023 - Badminton (women)	GGSIPIU, New Delhi	Prisha Kohli, Isha Tyagi, kanika Rawat	3rd Position
7	8-Oct-23	Abhipraya 2023	IIT BHU	Debraj Roy	1st Position

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8	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Mr. JIMS	NDIM	Jitin J Nair	1st Position
9	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Rangoli	NDIM	Ekta Sharma, Vidhi Bhatia	2nd Position
10	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Cartooning	NDIM	Divyesh Balodi	2nd Position
11	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Just a Minute (Hindi)	NDIM	Arihant chaturvedi	2nd Position
12	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Foot loose	NDIM	SANYA GERA, KRITIKA LUTHRA, KHUSHI JUNEJA, MANSI SHARMA, DHRITI SHARMA, VANI, SAKSHAM SHARMA, GUNIKA SONI	2nd Position
13	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Group Song(Western)	NDIM	Stuti Singh, Prachi Verma, Tanya Bajaj, Mebin T Saji, Shail Kashyap, Sameer Ujjainwal, Charvee Gupta, Palak Bisht, Devashish, Tanisha Chawla, Pranav Bhargava, Jitin Nair, Kashish Kainth, Satvik Sharma, Tanmay Tulli	2nd Position
14	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Western Vocal(Solo)	NDIM	Stuti Singh, Kashish Kanith, Tanmay Tulli	1st Position
15	06-Oct-2023 - 08-Oct-2023	Anugoonj Prelim - Classical Vocal Solo	NDIM	Pranav Bhargava, Satvik sharma, Tanmay Tulli	1st Position
16	17-Sep-23	G20 Photography contest	JDMC	Debraj Roy	Special Mention
17	2-Sep-23	Reflect - Online photography contest	DTU	Debraj Roy	2nd Position
18	1-Sep-23	Ethnic Lens	IIT Palakkad	Debraj Roy	2nd Position
19	1-Aug-2023	International Competition	35 Awards	Debraj Roy	Top 1%

20	24-Aug-2023	Liberation	Maitreyi College	Debraj Roy	1st position
21	19-Aug-2023	Shutter Magic	Shivaji College	Debraj Roy	2nd position

Agenda point: 2024/01/2f-Industrial Visit

Two industrial visits were conducted –

- Students visited the Mother Dairy Plant in Patparganj, New Delhi as a part of their Industrial Visit on 20 December, 2023.
- Students visited the Coca cola happiness factory, Moon Beverage Ltd., Greater Naiad, UP as a part of their industrial visit on 30 November 2023.
- Students of BCOM (H) visited the plant of Dabur India Ltd., Sahibabad, UP on 29th Sep 2023 as part of their industrial visit.

Agenda point: 2024/01/2g- Alumni Engagement

- The Alumni Association of JIMS Kalkaji organized "ANNUAL ALUMNI MEETNOSTALGIA 2023 "- the flagship event of JIMS to facilitate and coordinate Alumni Get-together at Panchsheel Club, New Delhi on 16th December 2023.
- During the program, Alumni of batch 2009-12 to 2020-23 showed their presence. Two Alumni each from BBA and BCOM program were awarded the Distinguished Alumni award under Corporate and Entrepreneur category respectively.
- The best dressed award male and female alumni were bagged by Mr. Shivam and Ms. Durdana of JIMS Kalkaji.

Agenda point: 2024/01/2h- NSS Activities

13 activities were conducted by NSS Unit of JIMS Kalkaji. The list of which are as follows:

S.No	Date	Title of Event
1	14-08-2023	Har Ghar Tiranga
2	14.08.2023	Independence day celebration
3	18.08.2023	T.B Mukd Bharat
4	24.08.2023	CHANDRAYAAN LANDING celebration
5	27.08.2023	Khelega India - Little Seeds NGO -National Sports Day
6	10.09.2023	Hug It out
7	13.09.2023	Innovation & Skill Development Conclave in Rural Areas at IIT Delhi
8	21.09.2023	Blood Plasma Awareness Session with

		DKMS BMST foundation Bangalore
9	03.09.2023	Cleanliness Drive
10	11.09.2023	Mindraft Workshop on Mental Peace by
11	11.09.2023	Charity Run- Rotary Regalia
12	7.12.2023	Bhagwat gita in daily life ISCKON East of Kailash
13	18.12.2023	Project Poshan -Ration Donation Drive with Lalmani Foundation

Agenda Point2024/01/04: Accreditation by National assessment and accreditation council (NAAC)

Institute completed its first cycle of NAAC accreditation. Both BBA and BCOM (H) were given accreditation by NAAC. Peer-team visit was successfully concluded on 23rd and 24th Oct 2023. The feedback submitted by NAAC Peer team in their peer team report was discussed and strategies to improvise and strengthen same were discussed.

Agenda Point2024/01/05: List of forthcoming events scheduled in the next six months

S.No.	Event	Date
1.	FDP on Innovative Teaching & Research Pedagogies	15 th – 19 th Jan 2024
2.	Cultural Fest – Zest and Celebrity Nite	23 rd – 24 th Feb 2024
3.	Farewell Party (Batch 2021-24)	11 th May 2024
4.	XIX International Conference	16 th -17 th Feb 2024

Agenda Point2024/01/06:

Open house discussion on growth and development of the institute.

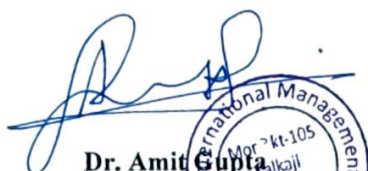
New Points discussed in the meeting

S.No.	Description	Action Taken
1.	Entrepreneurial Initiatives Alumni/students who have initiated entrepreneurial ventures to be invited to share their experiences on funding process	Speaker sessions and guest lectures by industrial experts and entrepreneurs to be conducted by various clubs and committees. Incubates using the ANDC- JIMS Business


	and their learning with students.	Incubator is being invited to conduct workshops and activities.
2.	Research Ecosystem Members suggested that faculty should focus on publishing research papers in Scopus-indexed and ABDC journals. Two faculty members have published research papers in Scopus indexed and ABDC journals in the last semester. Faculty members should prepare research proposal to conduct research projects funded by ICSSR. Faculty members to focus on collaborative research project.	Faculty members are advised to write and submit research articles in Scopus-indexed and ABDC journals. Research incentives to be given to faculty members on paper publication in Scopus-indexed and ABDC journals.
3.	Industrial Visit All the sections of BBA and BCOM to have at least one industrial visit per semester.	Class coordinators of all the sections are required to arrange for at least one industrial visit. The focus should be on taking students to fully operational industrial plants where students can witness the practical application of different managerial concepts.
4.	Introduction of VAC courses Members stated that students should have familiarity with Advanced excel functions and Power BI. It was also suggested that value-added courses which equips the students with soft-skills and current industrial requirement should be introduced	Director and HOD to examine and plan introduction of value-added courses to equip students with more industry specific skills in the upcoming semester.
5.	Review of Strategic Plan (2022-27) Members opined that review of the strategic plan implementation should be conducted every six months and they should be apprised	Advisor to chairman to initiate action for next review of the strategic plan.

	of the progress made in attainment of goals.	
6	NEP Implementation cell The committee to be devised to implement NEP 2020 in the institute. The major initiatives taken by the Government in Educational ecosystem in the country to be implemented in institute	The committee composition was discussed in the meeting

The meeting ended with a vote of thanks by Chairman Sir.



Dr. Amit Gupta
Chairman





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Clubs and Committee List

STUDENT CLUBS FOR BBA & B.Com.(H)

S. No.	Clubs	Faculty Coordinator
1.	NSS&Rotaract	Dr. Preeti Singh Mr. KartikDayal Dr. SurbhiGosain
2.	Entrepreneurship(IIC)	Ms. AasthaBehl Dr.SurbhiGosain Ms. ChanikaGoel
3.	Cultural	Ms. Pooja Bisht Ms. Shweta Khandelwal Ms. Surbhi Ahuja Ms. ChanikaGoel Ms. Sangeeta Sharma
4.	Placement	Ms. Jasleen Rana Dr. Shivani Sharma
5.	Communicon (Debates, Quiz, Presentation etc. competitions)	Ms. ArtiVaish Dr. NitiSaxena
6.	Sports and Yoga	Mr. KartikDayal Ms. Surbhi Ahuja
7.	Finance	Dr. Pallavi Ahuja Ms. Sangeeta Sharma Ms. Payal Sharma
8.	Marketing	Ms. Jasleen Rana Dr. SurbhiGosain Ms. GurmeetSodhi
9.	HR	Dr. Shivani Sharma Dr. SurbhiGosain
10.	CII Yuva	Ms. AasthaBehl Ms. ArtiVaish Mr. KartikDayal
11.	IT Club& Social Media	Dr. Prashant Kumar Dr. Vandana Gupta Ms. Dolly Sharma

Prashant Kumar

Dr. Prashant Kumar
HOD



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IQAC Composition

Date: 23.08.2023

Composition of Internal Quality Assurance Cell (IQAC) Committee

(2023-2024)

1.	Chairperson: Head of the Institution	
	Dr. Anuj Verma	Director
2.	Senior Administrative Officers	
	Prof. R K Mittal, Vice chancellor, Ch Bansilal University, Bhiwani	Member
3.	Teachers to represent at all level	
	Dr. Prashant Kumar, Head of Department, BBA	Member
	Mr. Kartik Dayal	Member
	Dr. Shivani Sharma	Member
	Ms. Shweta Khandelwal	Member
4.	One member from Management	
	Dr. (Cdr) Satish Sethi, Former Director General, JIMS	Member
5.	One nominee from local society, Students and Alumni	
	Mr Ashwani Agrawal, Local Society	Member
	Ms. Priyanshi Aggarwal, Student	Member
	Mr. Rohila Arora, Alumni	Member
6.	One nominee from Employer, Industrialist & stakeholder	
	Mr. Deepak Mehra, Head T&D	Member
7.	One senior teacher as Coordinator/Director of IQAC	
	Dr. Preeti Singh	IQAC-Coordinator



Dr. Anuj Verma
(Director)




Dr. Preeti Singh
(IQAC-Coordinator)



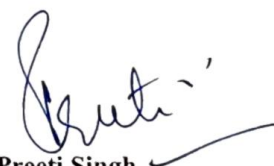
Date: 20.02.2024

Revised Composition of Internal Quality Assurance Cell (IQAC) Committee (2023-2024)

1. Chairperson: Head of the Institution	
Dr. Anuj Verma	Director
2. Senior Administrative Officers	
Prof. R K Mittal, Vice chancellor, Ch Bansilal University, Bhiwani	Member
3. Teachers to represent at all level	
Dr. Prashant Kumar, Head of Department, B.Com	Member
Dr. Ruchi Srivastava, Head of Department, BBA	Member
Mr. Kartik Dayal	Member
Dr. Shivani Sharma	Member
Ms. Shweta Khandelwal	Member
4. One member from Management	
Dr. (Cdr) Satish Sethi, Former Director General, JIMS	Member
5. One nominee from local society, Students and Alumni	
Mr Ashwani Agrawal, Local Society	Member
Ms. Priyanshi Aggarwal, Student	Member
Mr. Rohila Arora, Alumni	Member
6. One nominee from Employer, Industrialist & stakeholder	
Mr. Deepak Mehra, Head T&D	Member
7. One senior teacher as Coordinator/Director of IQAC	
Dr. Preeti Singh	IQAC-Coordinator



Dr. Anuj Verma
(Director)



Dr. Preeti Singh
(IQAC-Coordinator)





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IQAC MOM



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Date: 21st October 2023

Minutes of IQAC Meeting held on 13th October 2023

JIMS IQAC meeting was held on 13th October, 2023. The meeting was attended by the following:

1	Dr. Anuj Verma, Director	Prof. R.K Mittal (Vice Chancellor, Ch. Bansilal University, Bhiwani)
2	Dr. Prashant Kumar, HOD, BBA	Mr. Ashwani Agarwal (Rep Local Society)
3	Dr. Preeti Singh IQAC Coordinator	Mr. Deepak Mehra (Head, T&D, Kenstar)
4	Mr. Kartik Dayal (Member)	Dr. (Cdr) Satish Seth (Former Director General, JIMS)
5	Dr. Shweta Khandelwal (Member) Dr. Shivani Sharma (Member)	

Signature
21/10/23

Sl. No.	Description/Agenda	Action/ Information	Action Taken Report
1	Review of Departmental files	<ul style="list-style-type: none"> All the department files to reviewed, committee to be formed to review departmental files. The list of files needs to be revised. The club committee heads to get the approval on their files from departmental file The file need to be given number accordingly Office to check the updation of files 	<ul style="list-style-type: none"> The audit committee devised by IQAC. The departmental files reviewed by the concerned HODs. The club committee heads presented their files to concerned HODs for approval. The file number revised by office. The old files were closed.
2	Preparation for NAAC peer team visit	<ul style="list-style-type: none"> IQAC to prepare checklist for NAAC Peer team work IQAC to constitute various committees for peer team visit preparation 	<ul style="list-style-type: none"> Checklist was prepared for the arrangements of NAAC Peer Team Visit Formation of Committee for preparation of peer team visit Following committees were formed : <ol style="list-style-type: none"> Overall coordination Display Committee BBA Department Committee B.Com Department Committee Cultural Committee Hospitality Documentation committee Infrastructure committee Faculty members were assigned the committee responsibility



3	Preparation of Documentation Room	<ul style="list-style-type: none"> Documentation room to be prepared before NAAC Team visit 	Responsibility of documentation team was fixed and team to ensure that <ol style="list-style-type: none"> Files checklist handy Check all the files are well placed in conference room. Files are in order as per the checklist Ensure availability of printout and availability of stationary Copy of IIQA, SSR, CLARIFICATION & REPLY.
4	MOCK NAAC Audit	<ul style="list-style-type: none"> Mock audit will be conducted by internal departmental committee for any further refinement. 	<ul style="list-style-type: none"> All the NAAC files and department files were Audited by internal audit team

The meeting was attended by all the faculty members, HODs and Director. The Meeting ended with a vote of thanks to the Chair.


Dr. Anuj Verma

Director



Date: 20.12.2023

Minutes of IQAC Meeting held on 15th December 2023

JIMS IQAC meeting was held on 15th December, 2023. The meeting was attended by the following:

S.No	JIMS KJ	External Members
1	Dr. Anuj Verma ,Director	Prof.R.K Mittal (Vice Chancellor,Ch.Bansilal University,Bhiwani)
2	Dr. Prashant Kumar ,HoD, BBA	Mr. Ashwani Agarwal (Rep Local Society)
3	Dr .Preeti Singh IQAC Coordinator	Mr. Deepak Mehra (Head,T&D,Kenstar)
4	Mr .Kartik Dayal (Member)	Dr. (Cdr) Satish Seth (Former Director General, JIMS)
5	Ms. Shruti Gupta (Member)	

Shruti
20/12/23



The following points were discussed in the meeting and the action taken is as follows:

Sl. No	Description/Agenda	Action/ Information	Action Taken Report
1	Post NAAC Team Visit Discussion	Feedback on various parameters was given by NAAC Peer Team Process Changes to be made as per observation of peer team.	<ul style="list-style-type: none"> The observation of NAAC Peer team was shared with the faculty members. The revision in existing system was discussed with faculty members. Revision in documentation process for various system was suggested to existing process owners. New Clubs/committees were formed. Role and responsibility of new club and committee holders was discussed with faculty incharge.
2	Monthly Quality Assurance Report	IQAC coordinator to revise the format for monthly quality assurance report. IQAC to monitor the strength of every system processes for quality enhancement.	The revised Monthly quality assurance report for BBA and B.Com programme was shared with faculty members.
3	Industry Interaction for students	More Focus on industry interaction for students is needed and Industrial visits to be organized regularly for more exposure to students.	Industries were shortlisted by class coordinators and industrial visits were organized accordingly for different batches.
4	Teaching Pedagogy in classes	Innovation in teaching methods to be adopted by faculty members on a continuous basis like case study, role plays, videos, class quiz in every subject.	<ul style="list-style-type: none"> Class wise record to be maintained for teaching pedagogy and same to be reflected in MQAR.

Signature

5	Research Activities	<ul style="list-style-type: none"> Faculty members need to be encouraged to get their papers published in Scopus, ABDC and WoS journals. Faculty members should participate in national or international conferences. 	<ul style="list-style-type: none"> Faculty members with Scopus publication were awarded by the management of the institute. Faculty members were advised to have at least one research publication in a scopus or ABDC indexed journal or book per semester. Faculty members were advised to present their papers in one national or international conference per semester.
6	Mentorship Programme	Revision in existing model of mentorship is needed.	<ul style="list-style-type: none"> Mentorship coordinator circulated mentor mentee list wherein each class is been allocated with 3-4 faculty mentors. Monthly report of mentoring submitted by faculty mentors to mentorship coordinator. Alumni mentoring taken by the alumni. Every class has 2 alumni mentoring session in month.
7	Guest lectures	Guest lectures on emerging topics from corporate world should be conducted for students.	<ul style="list-style-type: none"> A list of guest speakers was drafted and the guest lectures schedule was drafted by the coordinator. Faculty members submitted the resource details for guest lectures.
8	CSR Activities	NSS to undertake and participate in various activities and social projects for better visibility and holistic development of students.	Action plan prepared by NSS Programme officer and there was increase in number of activities and social projects undertaken by NSS
9	E-Content for students	Faculty members to enhance the quality of learning e-content delivered to the students.	Updated slides and notes were uploaded by faculty members on their ERP portal.

The meeting was attended by all the faculty members , HODs and Director. The Meeting ended with a vote of thanks to the Chair.

Dr. Anuj Verma
Director





Jagannath International Management School

MOR, Pocket-105, Kalkaji, New Delhi-110019

(Affiliated to Guru Gobind Singh Indraprastha University and Approved under Section 2(f) of UGC Act 1956)

Accredited by National Assessment and Accreditation Council (NAAC)

Date : 14.05.2024

Minutes of IQAC Meeting held on 6th May, 2024

JIMS IQAC meeting was held on 6th May, 2024. The meeting was attended by the following:

1	Dr. Anuj Verma ,Director	Prof.R.K Mittal (Vice Chancellor, Ch.Bansilal University,Bhiwani)
2	Dr. Prashant Kumar, HOD, B.COM Dr.Ruchi Shrivastava, HOD, BBA	Mr. Ashwani Agarwal (Rep Local Society)
3	Dr .Preeti Singh IQAC Coordinator	Mr. Deepak Mehra (Head,T&D,Kenstar)
4	Mr .Kartik Dayal (Member)	Dr. (Cdr) Satish Seth (Former Director General, JIMS)
5	Dr.Shweta Khandelwal (Member)	
6	Dr.Shivani Sharma (Member)	

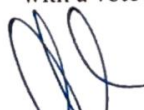
Dr. Anuj Verma
14/05/24



The following points were discussed in the meeting and the action taken is as follows:

Sl. No.	Description/Agenda	Action/ Information	Action Taken Report
1	SQAR Format	To monitor the process of preparation of semester quality assurance reports according to the format of NAAC AQAR format.	<ul style="list-style-type: none"> • SQAR format in detail was discussed with faculty members. • The criteria in SQAR allocated to faculty members. • The documents required in each criteria be attached in drive link by faculty members.
2	Guidelines for preparation of SQAR Format	The detail guidelines for preparation of SQAR to be prepared and shared with faculty members.	<ul style="list-style-type: none"> • The format was shared with faculty members.
3	Structuring of drive with related documents	Documents to be kept centralized for easy handling and structured recordkeeping.	<ul style="list-style-type: none"> • Faculty members were briefed , uploading documents and structuring folders as per metric number.
4	Filling of Data Templates corresponding to allocated metrics.	Data templates to be structured as per the NAAC Format.	<ul style="list-style-type: none"> • Instructions to fill the data templates were given to faculty members and deadlines submit were also given to faculty members.
5	Faculty allocation for SQAR points	Allotment of SQAR criteria to faculty members is needed.	<ul style="list-style-type: none"> • IQAC coordinator discussed the faculty allocation for various metrics.
6	Deadline for Submission of SQAR	The deadline to submit the documents to be decided.	<ul style="list-style-type: none"> • All the concerned metric holder to submit the document by 15.05.2024.

The meeting was attended by all the faculty members , HODs and Director. The Meeting ended with a vote of thanks to the Chair.


Dr. Anuj Verma
Director



Date: 29th July 2024

Minutes of IQAC Meeting held on 25th July 2024

JIMS IQAC meeting was held on 25th July 2024. The meeting was attended by the following:

1	Dr. Anuj Verma ,Director	Prof.R.K Mittal (Vice Chancellor, Ch.Bansilal University,Bhiwani)
2	Dr. Prashant Kumar, HOD, B.COM Dr.Ruchi Shrivastava, HOD, BBA	Mr. Ashwani Agarwal (Rep Local Society)
3	Dr .Preeti Singh IQAC Coordinator	Mr. Deepak Mehra (Head,T&D,Kenstar)
4	Mr .Kartik Dayal (Member)	Dr. (Cdr) Satish Seth (Former Director General, JIMS)
5	Dr.Shweta Khandelwal (Member)	
6	Dr.Shivani Sharma (Member)	

Preeti
29/07/24



The following points were discussed in the meeting and the action taken is as follows:

Sl. No.	Description/Agenda	Action/Information	Action Taken Report
1	AQAR Format	The department to start preparation of AQAR for the academic year 2023-24.	1. NAAC AQAR format and data templates shared with faculty members.
2	Guidelines for preparation of AQAR Format	IQAC Coordinator to share AQAR Guidelines with faculty members.	1. Guidelines were shared with the faculty members. 2. Operating guidelines for AQAR explained by IQAC Coordinator to faculty members.
3	Submission of Data templates	NAAC AQAR Data templates to be shared by IQAC with faculty members.	1. Data templates shared with faculty members. 2. Guidelines to fill data templates discussed with faculty members. 3. Deadlines to submit the data templates given to faculty members.
4	Submission of extended profile metrics	Extended profile templates to be submitted by allocated faculty members	1. Deadlines given to faculty members to submit extended profile templates.
5	Faculty allocation for AQAR points	1. Allocation of criteria to be done by IQAC Coordinator.	1. Criteria were allocated to faculty members.
6	Deadline for Submission of AQAR	1. Submission of AQAR Documents to be finalized.	1. IQAC coordinator kept track of the progress of AQAR completion.

The meeting was attended by all the faculty members , HODs and Director. The Meeting ended with a vote of thanks to the Chair.

Dr. Anuj Verma
Director





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Strategic Plan of the Institution

STRATEGIC PLAN (2022-27)

Vision

To be a Premier Business School, nurturing leaders and creating social impact through excellence in education, training and research.

Mission

1. Ethics, Integrity and Social Responsibility: : "To cultivate principled leaders grounded in ethics, integrity, and social responsibility, committed to making a positive impact on businesses, communities, and society at large."
2. Innovation, Technology and Business Acumen for Global Markets: "To empower future leaders with cutting-edge innovation and technological expertise, combined with strategic business acumen, to excel in global markets and drive transformative change in the world of business."
3. Entrepreneurship: "To foster an entrepreneurial mindset that encourages creativity, resilience, and transformative ideas, in creating value in dynamic business landscapes."

The Environment

External

The landscape of business education is being reshaped by globalization and new technologies leading to heightened competition, complexity, and change. Business schools compete for students across the globe, offering programs on multiple continents, using myriad technologies that minimize the importance of physical distance. The marketplace for faculty is global, creating unprecedented demand for faculty talent. The new landscape requires business schools to ensure their educational experiences and research meet the emerging needs of students, businesses, and society. Students need to be prepared for the challenges of cross-border and cross-cultural commerce, rapidly evolving technologies, and the need to manage limited resources. Employers seek students with a global mindset, who are entrepreneurial in their thinking and actions, with strong communication and analytical skills. Faculty need to be prepared to work on solutions to the complex and multidisciplinary problems facing businesses and society. Business schools need to develop a culture of continuous innovation and experimentation to keep pace with change in the external world, and identify better ways to serve existing markets while at the same time exploring opportunities in new markets. Also with the strong impetus being provided by the Government on implementation of NEP 2020, Colleges will need to adapt and redefine their Academic policies so that their Curricular reflect greater practical orientation, internationalization and interdisciplinary aspects.

Internal

The institute's internal environment is positive, progressive and motivating. It has a pleasant, vibrant and green ambience. The prevailing culture is high on quality and contributes towards pursuit of academic and research activities. Its stakeholders, comprising students, faculty, alumni and parents, all actively participate in the key activities of Curriculum Development, Admissions, Placements, Mentoring Programs etc and significantly contribute to the growth and development of the institute. The institute has dedicated faculty who are well qualified, experienced and fully committed to serving the interests of the students. It also has adequate physical, financial and human resources to fulfil its vision and mission objectives.

SWOC Analysis

Strengths

JIMS Kalkaji is a Premier Institute in Delhi NCR, recognized for its excellence by outside constituents and rating agencies. We are privileged to possess unique assets that build our reputation, attract students, faculty, and staff, and enhance our relevance to alumni, corporates and strategic partners. Our assets include:

- 1.A dynamic Governing Body comprising of nationally renowned Academicians and Industry Captains, which is fully committed to providing strategic direction and continual guidance
- 2.A leading educational Institution on the rise that is dedicated to impart world class education while also valuing imagination, entrepreneurial thinking, collaboration, adaptation, and ethical and social perspectives.
- 3.A central location in metropolitan New Delhi one of India's economic, social, cultural, and intellectual hubs, and a national trendsetter.
- 4.An extensive alumni base.
- 5.A network of relationships with individuals and institutions in India
- 6.A diverse body of outstanding students.
- 7.Dedicated, talented and experienced faculty.
- 8.A portfolio of educational programs that serve students using a variety of teaching methods.

Weaknesses

- Communication skills of students need to be improved.
- Consultancy and MDP activities need improvement
- Publications and research are a weak area

Opportunities

- Situated opposite Nehru Place, New Delhi, a part of NCR where a large number of Indian and foreign multinational companies have set up their offices and factories.
- Ease of Access via Metro & Bus as Metro Station and Bus stand situated at walking distance.
- Focus on interdisciplinary research at micro level is the need of the day and many opportunities abound these areas.
- The Institute should aim at offering courses in areas of technology, research, sustainable development and similar issues that India needs.

Challenges

- Quality intake of students is a concern.
- Declining availability of quality faculty as exposing the teaching faculty to the industrial scenario and getting them trained in industry poses a real challenge

Key Focus Areas

To improve our performance in national accreditations.

Key Success Factors

We believe that there are nine major factors that will determine the success of JIMS in fulfilling our Vision and Mission:

1. Implementation of NEP
2. Institutional Ranking and Accreditation
3. Curriculum Planning & Implantation
4. Faculty Development
5. Student Development Program
6. Students Progression & competitive examination
7. Corporate Social Responsibility
8. Internal processes
9. Visibility of the Institute

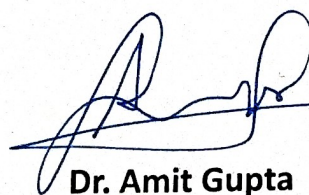
To work on achieving following goals/targets in respect of KSF activities.

Sr. No.	Key Success Factor(KSF)	Goals and Objectives	Key Performance Indicators (KPIs)
1.	Implementation of NEP	<p>Institute to implement NEP-2020, catering to thrust areas as under :</p> <ol style="list-style-type: none"> 1) Multidisciplinary and holistic education 2) Digital empowerment and online education 3) Capacity Building of Teachers for quality education 4) Quality ranking and accreditation 5) Promotion of Indian Knowledge system. 6) Apprenticeship embedded programs 	<ol style="list-style-type: none"> 1. Courses on Indian Knowledge system to be introduced in both BBA & B.Com program 2. Multidisciplinary courses, skill enhancement and ability courses to be introduced. 3. Students enrolment in skill India for career growth and learning https://www.skillindiadigital.gov.in/home 4. Online education to be promoted through courses offered by NCVET 5. Students to enrol on https://nats.education.gov.in/ for apprenticeship programme. 6. Faculty members to register on Malviya Mission Teacher Training Programme for attending Faculty Induction program/Short Term Programme/ Faculty Development Programme.
2	Institutional Ranking and Accreditation	<p>Binary Accreditation manual Guidelines to be released by NAAC in Dec 2024 to be implemented in the institutional functioning</p>	<ol style="list-style-type: none"> 1. New Clubs and process restructuring as per NEP guidelines and Binary Manual mandates for higher education institutes
3	Curriculum Planning & Implementation	<p>A Multidisciplinary and Skill enhancement/language course as per NEP has been added in curriculum by the university.</p>	<ol style="list-style-type: none"> 1. Time Table Committee to allocate subjects to the faculty as per their expertise in their specialization. 2. Credit Allocation- Time Table committee

		Institute to effectively Implement curriculum prescribed by the university in both the departments.	<p>along with Department heads to evenly check the credit delivery & allocation per faculty for effective implementation of syllabus before commencement of sem.</p> <p>3. Office to disseminate faculty load & subject allocation is the faculty before commencement of semester for effective delivery of curriculum.</p> <p>4. Record of choice of electives submitted by the students taken care by Time Table Committee.</p> <p>5. Mentoring coordinator to allocate mentees to the mentors to resolve academic related queries of the students.</p> <p>6. New Faculty member to be added for Value added courses/ Indian knowledge system and Indian languages.</p>
4	Faculty Development	<p>1. Creation of effective teaching learning environment through Innovative Teaching Pedagogies.</p> <p>2. Publication of research papers in Scopus & WOS Journals.</p> <p>3. Participation of faculty in FDP's</p>	<p>1. Faculty to be encouraged for enrolment in PhD.</p> <p>2. Faculty members to participate in at least 2 FDPs/ Short term programme in a year</p> <p>3. Institute to organize FDP for Training of Faculty Members so as to Foster Innovative Teaching & Learning Practices in the Institution.</p>
5.	Student Development program	<p>Groom students to succeed in Nationals & Global Business Organization by developing them as follows:-</p> <p>1. Inspecting professional Education that draws balance b/w conceptual & practical</p>	<p>1. Internship cell to ensure that every class of BBA/B.Com has Hands on Exposure through Industrial Visits.</p> <p>2. NSS Cell, Placement JIMS Talks, Tank Tales, & Subject Clubs to ensure that developing of Managerial, leadership,</p>

		<p>components.</p> <ol style="list-style-type: none"> 2. Ensuring skills development covering technical, managerial, Leadership & Behavioural Skills. 3. Developing competencies through exposure to multidisciplinary courses, Innovative Teaching Pedagogies 4. Encouraging & Developing Research Skills in Students & providing them with incentive by publishing paper in Peerreviewed Journals. 5. Organizing capacity building programme for students to enhance life skills, soft skills, IT skills amongst the students. 	<p>behavioural&entrepreneurial skills amongst the students.</p> <ol style="list-style-type: none"> 3. VAC coordinator to chalk out plan for implementation of VAC courses. 4. Faculty Members to facilitate panting of students in seminar, conferences for Paper Presentations. 5. NSS Cell, IT Club, Communicon: The Debating Club to ensure the development of life skills, soft skills, IT skills of the students.
6.	Students Progression & Competitive examination	<p>Developing students to combat in the competitive environment providing them with the skills, necessary to progress in Higher Education & clear State & National Level Competitive Exams.</p>	<p>Placement Cell to organize aptitude test session to enhance the aptitude & the abilities of the students needed to crack the Higher education exams.</p> <ol style="list-style-type: none"> 1. Placement Cell to collaborate with coaching centres & organize weekly classes in the campus to help students crack SSC/CAT/MAT/other State & National level Exams. 2. Library to organize separate section for the preparation of State/National Level Exams, facilitating student progression.
7.	Corporate Social Responsibility	<p>Community development & environmental sustainability practices to be propagated amongst</p>	<p>NSS Cell to undertake community development/Social Projects in collaboration with NGO's.</p>

	y	the students.	<ol style="list-style-type: none"> 1. NSS unit to celebrate various National & International Days of Historic Importance. 2. NSS unit to organize educational trips to sensitise students against the rich Indian Heritage, Constitutional Obligations, socio-economic, linguistic awareness. 3. NSS unit to organize special campaigns, Blood Donation Camps, Health Camps for the upliftment of the community.
8.	Internal Processes	Periodic Monitoring & Evaluation of Internal Processes	<p>IQAC to monitor Monthly Quality Assurance report & discuss the observations with Head of the Institute.</p> <ol style="list-style-type: none"> 1. Academic/ISO/Green Audit to be conducted annually. 2. Institute's By Laws, Faculty Handbook Student Handbook, other policy documents to be revised & uploaded periodically. 3. Departments to participate in various Assessment & Rankings surveys Eg:- India Today, MDRA, Outlook. 4. To Monitor the Strength of Quality Parameters during the semester, IQAC to prepare Semester Quality Assurance Report.
9.	Visibility of the Institute	To enhance the visibility of the institute to develop positive perception of the institute	Social Media Committee to ensures that the major activities are well covered on all the official Social Media handles.



Dr. Amit Gupta
Chairman



13. Institute Frames:

A.JIMS BY LAWS

B.Employee Handbook / Service Rule

C.Performance Appraisal/Welfare Measure

D.Student Manual

Institution Frames:

a. JIMS BY LAWS

Link: [By Laws](#)

b. Employee Handbook/ Service Rule

Link: [Employee Handbook](#)

c. Performance Appraisal/ Welfare Measure

Link: [Performance Appraisal/ Welfare Measure](#)

d. Student Manual

Link: [Student Manual](#)