



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Jagannath International Management School</b>
• Name of the Head of the institution	<b>Dr Anuj Verma</b>	
• Designation	<b>Director</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>01140619204</b>	
• Mobile No:	<b>7011960107</b>	
• Registered e-mail	<b>anuj.verma@jagannath.org</b>	
• Alternate e-mail	<b>iqackj.coordinator@jagannath.org</b>	
• Address	<b>MOR Pocket 105 Kalkaji New Delhi</b>	
• City/Town	<b>New Delhi</b>	
• State/UT	<b>Delhi</b>	
• Pin Code	<b>110019</b>	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Guru Gobind Singh Indraprastha University</b>				
• Name of the IQAC Coordinator	<b>Dr Preeti Singh</b>				
• Phone No.	<b>01140619218</b>				
• Alternate phone No.	<b>8800208645</b>				
• Mobile	<b>8800208645</b>				
• IQAC e-mail address	<b>iqackj.coordinator@jagannath.org</b>				
• Alternate e-mail address	<b>drpreeti.singh@jagannath.org</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="#"><u>Not applicable</u></a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://jimskalkaji.com/aqar-23-24/academic%20Calendar%202023-24.pdf"><u>https://jimskalkaji.com/aqar-23-24/academic%20Calendar%202023-24.p df</u></a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.75</b>	<b>2023</b>	<b>02/11/2023</b>	<b>01/11/2028</b>
<b>6.Date of Establishment of IQAC</b>			<b>01/07/2010</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#"><u>View File</u></a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. organization of FDPs and workshop 2. More student participation in community engagement activities and social project 3. Faculties to be part in curriculum revision with affiliating university 4. Capacity building programs increased for students 5. Updation of Monthly reporting format for different processes in the department		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
1. Event calender designing 2. Annual CSR Activities 3. capacity building programs for teachers and students 4. subject wise credit distribution amongst the faculty Credit	1. Designed calender shared wit faculty members and uploaded on website 2. The NSS unit framed the annual CSR activity planner 3. Increased capacity building program for faculty and students. 4. Subject wise credit distribution amongst the faculty	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name	Date of meeting(s)
<b>IQAC</b>	<b>29/07/2024</b>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
<b>2024</b>	<b>26/03/2024</b>

**15. Multidisciplinary / interdisciplinary**

NEP promotes flexibility in curriculum and the HEI affiliating university GGSIPU has updated the curriculum for BBA & B.Com (H) as per New Education Policy 2020, with inclusion of features like CBCS, multi-entry and multi-exit, academic bank of Credits, etc. The syllabus has been revised by the university enabling multiple entry and exit scheme in higher education. Discipline-specific courses (DSC), interdisciplinary courses, multidisciplinary courses / skill enhancement courses (SEC), ability enhancement courses (AEC), value-added courses (VAC), vocational, internship and work-based training are included in the revised syllabus of GGSIPU. The BBA program now includes multidisciplinary subjects including business analytics, environmental science, and cybercrime and law. While courses like management process and organizational psychology, environmental science, fundamentals of Python and SQL, along with elective courses in HRM and marketing management have been added in B.COM (H) curriculum. Interdisciplinary courses like business economics, business environment, and various elective courses like talent management, sales and channel management, GST, etc. are incorporated in the BBA curriculum by GGSIPU. The institute also fosters multidisciplinary learning through various clubs and committees for research, innovation and NSS Cell.

**16. Academic bank of credits (ABC):**

Academic mobility of students has been facilitated by NEP through ABC mechanism. As per affiliating university directives creation of ABC has been mandated for students taking admission to the college. The institute, following the directives of affiliating university has mandated all the enrolled students in both BBA and B.Com (H) program to create their ABC-Id wherein credit earned by individual students can be digitally stored. The record of ABC-Id of all admitted and enrolled students has been maintained by Examination cell of the institute. The institution has registered under the ABC in order to help its learners avail the benefit of multiple entries and exit during the chosen programme at institution.

**17.Skill development:**

NEP has posed focus on skills development and employability of students to adapt the dynamic changing environment. The institution has strengthened the vocational education and soft skills of students as emphasized in National Skills Qualifications Framework. Institute has made awareness amongst the students to enroll in various vocational and skill based courses offered by NCVET. University curriculum focus on internship of students and internship coordinator at institute ensures that 100% of enrolled students get hand on exposure in the 8 week internship. The institute regularly organizes Industrial visits like Mother Dairy, SEBI, and Maruti Suzuki etc for BBA & B.Com (H) students to give them a practical exposure. The internship coordinator raised awareness on NATS Portal (<https://nats.education.gov.in/>) of Ministry of Education wherein students can enroll for getting paid internship opportunity. Institute HR Club and placement cell organizes number of session for development of Soft skills of students. The placement cell conduct the activities like group discussion , sessions on effective resume writing and mock interviews which helps the students to prepare for the corporate sector. The institute makes efforts to enhance student Leadership, communication, Teambuilding skills , creativity ,Interpersonal skill and entrepreneurial skills by organizes various activities like Jims Talk, Tank Tales , Fintax etc through various clubs and cells like HR, Marketing , Finance, sports, cultural , NSS, CII and E-cell. Life Skills activities are also being organized NSS Unit at the institute provide value based education to the students contributing towards humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills. The institute was granted one NSS unit in year 2018 and one additional unit was granted in year 2023 and receives NSS grant from Ministry of Youth Affairs and Sports. The innovation and entrepreneurship cell at the institute focussed on development of entrepreneurship skills of the students. The University has also added Skill Enhancement courses like Computer Application for Commerce, Business Research Methodology and IT application in Business. The institute is conducting the Value added courses like NCFM, Personality Development, Introduction to HTML etc. to enhance their skills and their employability. The institute posed efforts to strength the professional and soft skills of students through effective curriculum implementation (through Case Studies, Role Play, and Management Games), internship and industry partnership. MOUs are being signed for internships, placement and collaborative capacity building activities. Life skills development workshops are being

organized. Faculties of the department conduct activities like Presentations, Group Discussion, and Extempore. Case discussion in order to improve and develop the Soft Skills among the students, Regular career counseling sessions and mentoring sessions are organized to guide the students on how to crack an interview and how to be focused towards their respective goals.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The affiliating university of HEI has included the Indian knowledge system in the curriculum, including Indian Knowledge Management as a three-credit paper as well as discipline-centric courses such as Business Ethics and Corporate Social Responsibility to instill cultural ethos among Indian students. The institution's NSS section promotes linguistic ideals among students on International Mother Language Day, or Hindi Diwas. The cultural club celebrates many festivals, including Janmasthan, Holi, Lohri, Dusshera, and Diwali, to raise awareness of Indian culture, customs, and rituals. The Photography Club organises photowalks to heritage sites such as Qutub Minar and Jantar Mantar on a regular basis to help students understand history, architecture, and culture.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institute is affiliated with Guru Gobind Singh Indraprastha University (GGSIPU) and follows the curriculum designed and developed by the University. The Course curriculum designed is based on Outcome based education as it clearly defines the course outcome in each course/subject, Program outcomes, Program Specific outcomes and Graduate attributes. The time table committee ensures that credits per courses are delivered. Monthly report of credit delivery is monitored and evaluated by IQAC. Core subject clubs HR, Marketing and finance club ensures the delivery of practical subject knowledge amongst the students. The value added courses introduced and MOOC course enlisted on SWAYAM/NPTEL portal contribute to knowledge development of students apart from their curriculum. The institute being an affiliated college the evaluation process has been defined by the affiliating university.

#### **20.Distance education/online education:**

The institute promotes the online education through MOOC Courses enlisted on SWAYAM/NPTEL portal and adds on courses. Under technology-based online education, various digital study materials such as multimedia presentations, study notes, web links to open source study material such as e-pathshala and egyptankosh, and online quizzes are provided by the faculty members to students to upgrade

their skills. The study material is also uploaded on the ERP which can be accessed by the students and hence effectively utilizing the ERP as a learning management system. The institute effectively uses ERP- Edumarshal, where all the PPT's, Class Notes, Assignments, Time table can be easily uploaded and accessed by the students too. The institute is planning to inculcate parameters endorsed in NEP 2020 for online education of student's i.e. online courses from skill India, NCVET for skill development of students

### Extended Profile

#### 1.Programme

1.1	86
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	637
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	67
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	212
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	28
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	28
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	8
4.2 Total expenditure excluding salary during the year (INR in lakhs)	158.03
4.3 Total number of computers on campus for academic purposes	76
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>1. The institute follows the Annual Academic Calendar prepared by the GGSIP University which is circulated before the commencement of the academic year among the Students and Faculty members.</p> <p>2. Time table committee along with the HODs prepares the faculty load and allocate subjects to faculty members before commencement of the semester.</p> <p>3. Master time table is prepared for evenly distribution and</p>	



attainment of credit allocated to courses.

4. Effective delivery of curriculum is monitored through Monthly Quality Assurance Report. Record of the lectures scheduled and lectures taken is regularly monitored by the HODs.

5. Faculty members, for execution of curriculum delivery, checks lesson plan for their allocated subjects and corresponding pedagogy is framed.

6. The faculty feedback for the subjects is collected at the end of the semester and the same is evaluated by the HODs and discussed with the faculties.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://jimskalkaji.com/curriculum-implementation.php">https://jimskalkaji.com/curriculum-implementation.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1) The examination Cell of the institute prepares CIE calendar considering university Academic Calendar.

2) CIE is done by adopting appropriate strategies through Mid Term Examination, Assignment, Quiz, presentation, project and internal viva for internship projects.

3) Institute promotes personalized teacher student collaboration and has a Mentor Mentee system to facilitate peer learning. A faculty mentor identifies slow, fast and Advanced learners and design strategy to improve learning of slow learners.

4) Specialized programme/Mentoring Sessions and remedial classes are organized for slow learners

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://jimskalkaji.com/exam.php">https://jimskalkaji.com/exam.php</a>

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.</b> <b>Academic council/BoS of Affiliating University</b> <b>Setting of question papers for UG/PG programs</b> <b>Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</b> <b>Assessment /evaluation process of the affiliating University</b>	<b>D. Any 1 of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td><a href="#">View File</a></td></tr> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<b>1.2 - Academic Flexibility</b>									
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>									
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>									
<b>2</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td><a href="#">View File</a></td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>									
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>									
<b>5</b>									

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

637

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

637

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum for the BBA and B.COM (H) programmes includes courses that enable the students to acquire professional ethics, gender, and human values while also learning about the value of the environment and sustainability. There are several courses in BBA and B.COM (H) which enables a student to learn about human values, ethical conduct, environmental sensitivity and gender equality as a part of managerial learning. As a result, the knowledge of the students is not limited to the managerial aspect but also expands to the social and environmental aspects of the environment, leading to holistic development. A total of five courses in BBA and six courses in B.COM (H) programme are included in the syllabus. Courses such as business communication; environmental studies; NSS; management process and organizational behavior and corporate governance, ethics and social responsibilities are offered in both the BBA & B.COM (H) programmes. The courses in BBA and B.Com (H) programs emphasize ethical communication, social responsibility, and environmental

sustainability. They foster values such as leadership, empathy, gender equality, and respect for diversity. Students are encouraged to make ethical, sustainable decisions that contribute positively to society and the environment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

595

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://jimskalkaji.com/stakeholders-analysis-atr-23-24.php">https://jimskalkaji.com/stakeholders-analysis-atr-23-24.php</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**240**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has developed effective strategies to support both advanced and slow learners.

Students are classified as slow or advanced learners based on their internal examination results. Those scoring below 70% are identified as slow learners, while those achieving above 70% are categorized as advanced learners.

#### Strategies for Slow Learners:

1. Learning gaps are identified, and curricular and co-curricular activities are designed to address these gaps. Remedial classes are organized for slow learners.

2. Group discussions, aptitude tests, quizzes, and presentations are planned in advance. Additionally, assignments, lecture notes, case studies, and exercises are provided.

3. Continuous evaluation is implemented to monitor the progress of each student. Their performance is assessed in areas such as attendance, class interaction, and test results.

**Strategies for Advanced Learners:**

1. The unique needs of advanced students are recognized and addressed through specialized support. This includes extra classes, doubt-clearing sessions, one-on-one counseling, and other academic assistance.

2. Special mentoring sessions are arranged to resolve their personal, professional, and academic concerns.

These tailored strategies ensure that both slow and advanced learners receive the necessary guidance to excel academically.

File Description	Documents
Link for additional Information	<a href="https://jimskalkaji.com/curriculum-implementation.php">https://jimskalkaji.com/curriculum-implementation.php</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
637	28

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institute believes in enhancing experiential, participative and problem solving learning experiences of the students.

For experiential learning institute support the management learning theory through following method case study, research project, life projects, use of online databases and software by the student, presentations, field trips, summer internship, guest lecture, seminar, and webinars.

Participative Learning - At JIMS, Special emphasis is giving on teaching pedagogies that revolves around collaborative learning

through student participation in departmental, inter departmental and inter college activities, subject assignments and through student driven club.

To foster problem-solving skills, the institute organizes activities like management games, role plays, business competitions, debates, quizzes, project-based learning, and case-study competitions. These activities aim to engage students in real-world problem-solving scenarios and enhance their critical thinking abilities.

Personal development skills like listening and speaking, multitasking, public speaking, confidence building exercise on regular basis

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://jimskalkaji.com/societies_clubs.php">https://jimskalkaji.com/societies_clubs.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At JIMS Kalkaji, the integration of Information and Communication Technology (ICT) in the classroom fosters an active and participatory learning environment. Over the past few years, the institute has significantly enhanced its IT infrastructure to support the teaching and learning process. State-of-the-art facilities, including smart boards with multimedia, LCDs, and desktops, are available in all classrooms and seminar halls, enriching the learning experience with films, documentaries, and interactive content.

Additionally, technologies such as desktop video conferencing, video messaging, user-generated videos, and video streaming are utilized in training sessions and placement activities. The institute offers a 100 Mbps internet connection, with Wi-Fi access throughout the campus, ensuring seamless connectivity.

The institute also uses a Learning Management System (LMS) and an ERP system to facilitate the uploading of notes, marks, assignments, and attendance. The college has well equipped computer labs with Ms Office, Tally, and SQL.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://jimskalkaji.com/ict-infrastructure.php">https://jimskalkaji.com/ict-infrastructure.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

124

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment process at the institution is structured, systematic, and confidential. At the beginning of each semester, CIE (Continuous Internal Evaluation) for examination activities is created, aligned with the university's academic calendar. Examination Cell and HOD'S keep track of activities related to CIE.

The assessment process is ongoing and includes a mid-term test each semester. Students are evaluated through various methods, including assignments, case studies, presentations, and end-of-semester exams. Examination rules and guidelines are posted on notice boards and shared with students via email in advance.

Being affiliated institute of GGSIPU institute follows evaluation scheme and process prescribed by the University. CIE Calendar prepared by exam cell is based on time lines mentioned in university academic calendar.

Institute has fair and transparent internal assessment process. All the Internal Assessment Marks are uploaded by the faculty members on the institutional ERP which is further verified by examination cell.

Components of internal assessment of theory subjects include class test, assignment, attendance, internal assessment of practical and non university examination subject. Slow and advanced learners are identified based on mid-term results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://jimskalkaji.com/exam.php">https://jimskalkaji.com/exam.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal assessment process at the institution is fully transparent. At the beginning of each semester, faculty members inform students about the various components of the assessment process. A makeup exam scheme is also in place for students who miss the midterm exams due to medical emergencies. To maintain the confidentiality of question papers, a common question paper is prepared for all campuses offering the same courses. The Directors or HoDs of each campus appoint faculty members to create and share this paper across campuses.

Midterm marks are assigned based on predefined criteria and are displayed on the ERP system. Any doubts or queries related to assessments are addressed by the concerned faculty member. If students have questions about the midterm or internal evaluation, they can approach the subject teacher for clarification. The teacher, if necessary, may involve the class coordinator or the exam department to resolve student concerns.

Queries regarding university exam results, corrections in mark sheets, or certificates are forwarded to the GGSIPU results/examination department through the college's exam office. Students can apply for revaluation, recounting, or challenge evaluation by paying the required processing fees to the university if they are dissatisfied with their end-term results. An Internal Examination Grievance Form is also available for students to raise concerns about internal exams.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://jimskalkaji.com/exam.php">https://jimskalkaji.com/exam.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In both the BBA and BCom (Hons) programs, teachers and students are well-informed about the Programme and Course Outcomes (POs and COs) for the courses offered by the institution. The Head of Department (HOD) regularly holds meetings with students of each semester, along with the faculty teaching the respective courses. The process of aligning Course Outcomes (COs) and Programme Outcomes (POs) begins with defining the appropriate COs for each course, spanning from the first to the third year in the three-year BBA/BCom degree programs. These COs and POs are discussed with the students to ensure clarity.

As both programs are affiliated with GGSIPU, the university has provided detailed COPOs and mappings, which are adopted directly by the institution. A correlation is established between COs and POs on a scale from 1 to 3, where 1 indicates low, 2 signifies moderate, and 3 represents high alignment. A mapping matrix is created for each course, including elective subjects, to reflect this alignment. The written COs and their mapping with POs are regularly reviewed by a committee of senior faculty members before being finalized. The attainment of each CO is assessed through assignments, presentations, quizzes, class tests, and end-term exams, using a standardized evaluation scale

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://jimskalkaji.com/co-po.php">https://jimskalkaji.com/co-po.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of attaining Course Outcomes (COs) and Programme Outcomes (POs) begins with the formulation of appropriate COs for

each course in the BBA/BCOM programme, spanning from the first to the third year. Both programmes are affiliated with GGSIPU, and the university's detailed CO-PO mapping is followed accordingly.

For the second and third years, the assessment is weighted 75% for the End-Term examination and 25% for Mid-Term Exams, internal assessments, assignments, presentations, and quizzes. In the first year, the weightage is 60% for the End-Term exam and 40% for the Mid-Term exam and internal assessments (assignments, presentations, quizzes).

The following benchmarks are used to measure attainment levels:

Level 1: Less than 60%

Level 2: 60%–70%

Level 3: Above 70%

The measurement of CO attainment is based on examinations, where a correlation is established between COs and POs on a scale of 1 to 3, with 1 indicating low, 2 moderate, and 3 substantial alignment. A mapping matrix is prepared for each course, including electives. Senior faculty members frequently review the COs and their mapping with POs before finalizing them. Course attainment is evaluated using the prescribed assessment methods, ensuring consistency and accuracy in measuring the success of each CO.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://jimskalkaji.com/co-po.php">https://jimskalkaji.com/co-po.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

212

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://jimskalkaji.com/result-naac.php">https://jimskalkaji.com/result-naac.php</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://jimskalkaji.com/ssr-2023-24.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">No fund received</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution was granted NSS Unit in 2018 under self financing scheme and the unit was 'Grant in Aid' by Ministry of Youth Affairs in 2022. NSS Volunteers have taken countless initiatives in bringing Social Awareness for upliftment of society . In year 2023 the institute has been granted approval for an additional one more NSS unit

- Independence Day at Apna Ghar Ashram Sec 34, Noida
- Cleanliness Drive at Nehru Place
- Suicide Prevention Day in collaboration with Rotract Club, Rajendra Place
- NSS Cloth Donation camp at Goonj Foundation
- 29 Days 29 Plantation Challenge
- Food Donation Drive at Kalkaji Mandir
- Book Donation Drive at Goonj NGO
- Yamuna River Cleanliness Drive World Water Day , Yamuna Khadder
- Holi Celebration (World Happiness Day) at Lalmani Foundation
- Dog Collaring in collaboration with Rotract Club, Sadbhavna Apartments
- Plastic Recycling Drive at NPCL Noida
- Pad Donation Drive at Madanpur Khadar Slums



- Project Samarthan at Prabhat NGO
- Project Matka at NSS Unit JIMS and Deshbandhu College
- Trash to Treasure : Best Out Of Waste Competition Shanti Sahyog NGO Faridabad
- Say No to Plastic: Poster Making Competition at Shanti Sahyog NGO Faridabad

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/rotaract.php">https://jimskalkaji.com/rotaract.php</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Area of Land (in Sq Meters) is 2052.00, which ensures optimal allocation and utilization of the available teaching-learning facilities. The college premises have six spacious, centrally air-conditioned classrooms with Smart Boards & LED / LCD projectors and one tutorial room. There are two computer labs with the latest configuration with 30 computers in each lab. The library is well-stocked and digital. The availability of Plush Auditorium and

Conference Rooms enhance the learning facilities for the students.

The entire campus is wifi enabled with 100 Mbps Fiber leased line as backbone and secured with CCTV cameras & fire alarm system. There is a separate Common Room for boys and girls each with indoor games, gym and practicing for various events. There is also a medical treatment room for administering first aid and Tie-up with the Hospital for emergency medical aid. The campus also has a well-staffed and equipped canteen serving nutritious food.

There is a facility of ERP with Provision for student's login; communication with faculty for all academic activities is available on ERP.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jimskalkaji.com/ict-infrastructure.php">https://jimskalkaji.com/ict-infrastructure.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For learning to work as a team, to inculcate competitive spirit; sports help students build a strong character and a well-rounded personality.

The college ensures optimal allocation and utilization of the availability of physical facilities such as Boys and Girls Common Rooms with Table Tennis and indoor games (Chess, Carom) and Gym Equipment and Yoga facilities for doing yoga. The institute has a basketball court and badminton court.

Out-door sports stadia are hired for field games such as Kabaddi, Volleyball, Handball, Cricket and holding various sports competitions. The Sports activities are organized for both students and the alumni batches of the campus.

Co curricular activities meaning are more focused upon cognitive aspects thereby helping in intellectual development, competitiveness, excellence, quality; achievements, creativity and enthusiasm are few of the ethics of extracurricular activities.

We organize various cultural events regularly such as Zest and Dandia which is an intra JIMS. Cultural festival. Anugoonj (IPU cultural festival) and Star Night (inter campus cultural festival). The auditorium with 130 seating capacity is used for organizing intercampus events such as Yoga day, Ad mad show, Radio Jockey hunt, Antakshari, JAM, Singing and dance events. We have open space earmarked for doing activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jimskalkaji.com/aqar-23-24/ict-infrastructure.pdf">https://jimskalkaji.com/aqar-23-24/ict-infrastructure.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.****8****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****8**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jimskalkaji.com/agar-23-24/ict-infrastructure.pdf">https://jimskalkaji.com/agar-23-24/ict-infrastructure.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****158.03**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

JIMS library has been playing a fundamental role in enhancing the learning experience of its stakeholders mainly faculty, staff and students by facilitating them with all the materials and services they need to improve their knowledge. The library proudly holds a rich collection of printed as well as electronic resources

comprising of Books, Journals, Magazines, Databases, Audio-Visual materials, student centric material and an excellent collection of e-journals related to various domains. All the in-house operations in the library are fully computerized using popular software 'Libsys' that provides access to the online catalogue of Library. The E-library resources are accessible across the campus network on a 24x7 basis. Users can access full text resources from their own computer terminals. The library is fully computerized with the usage of ERP Portal. Library ERP portal includes all main functions such as Book Circulation, Return Books, Issue book, Stock Verification, Manage book, Reserve Books, Barcode Generation, Advanced Reports (OPAC), Attendance, Dispose of Books, Book Reservation Requests and Book Transaction Report.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://jimskalkaji.com/library.php">https://jimskalkaji.com/library.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.31**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All classrooms at JIMS campus are spacious and air-conditioned & most of them are amphitheatre style. Classrooms at JIMS have been designed to bring together analysis with action and are augmented with integrated audio-visual teaching aids for lectures, presentations etc. The college premises ensure Desktop in LAB, Library and in class rooms for faculty, staff & for students. The availability of Servers with Antivirus (Quick Heal) is there in premises which had Licensed Software Microsoft Campus Agreement with them. The premises ensure for Good Quality Printers and Scanners with Night vision cameras, projectors, smart boards and Audio System in the auditorium. State-of-the-art auditoriums with a combined seating act as a common ground for students, faculty and corporate personalities for regular interfaces, conferences and other events. These auditoriums serve to bring students face to face with global thought leaders, academic gurus and corporate heads to share their experiences.

In 2023-24, 1 Camera, 1 Motherboard, 4 RAM, 22 Microsoft Casa Renewal, Networking Items & UPS Battery, CMIE Subscription, UPS Battery, Pan Drive, Projector Repair, Router, cable, HDD Ram SMPS, CAMERA SMPS and Internet Charges were used and purchased by the

institute .Internet bandwidth running for 100 Mbps fibre leased line.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jimskalkaji.com/ict-infrastructure.php">https://jimskalkaji.com/ict-infrastructure.php</a>

#### 4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

155.57



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

It is a continuous and on-going policy of the Management to revamp college infrastructure and facilities to meet the needs of the contemporary educational system. All the departments, office, library, IT, Committees are asked to submit a Capital and Revenue budget estimate. The expenditure to be incurred is estimated and budgeted by each department. This budget lists the purchases to be made for the next academic year. The budget is presented before the finance committee for deliberations. It is further presented to GB for final approval. The budget for the following broad areas is prepared.

? Repair and maintenance of the College infrastructure including classroom, labs, seminar hall, conference room, and other physical facilities.

? For library and IT infrastructure

? Faculty / staff, development, research, training etc.

? Placement and corporate interface

? Co-curricular and Extra activities

? Alumni Activities

The maintenance of equipment is done through Annual Maintenance Contract (AMC), in-house maintenance, and outsourcing to professional agencies and similar processes. The College has Annual Maintenance Contracts for the following: Air conditioners, Water Purifier, Water cooler, Lift, Biometric machine on Call basis, Fire Extinguisher, Solar System. The admin department takes care of electrical, plumbing, carpentry or any other related maintenance work of the institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jimskalkaji.com/ict-infrastructure.php">https://jimskalkaji.com/ict-infrastructure.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

6

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

138

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://jimskalkaji.com/agar-23-24/capacity-buliding-activity-2023-24.pdf">https://jimskalkaji.com/agar-23-24/capacity-buliding-activity-2023-24.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**96**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**96**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**132**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**18**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

8

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

29

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student representation plays an important role in the holistic development of the students. It is essential in designing, delivering, reviewing and enhancing the high-quality educational provision. The Institute has ensured representation of students in various clubs and committees like Grievance Redressal Committee, Anti Ragging and Sexual Harassment Committee are among the various committees which have student representations. Apart from these, the college also has formed various clubs and societies for the overall development of the students. College has a cultural society which plays an important role in organising freshers, farewell, teachers' day, fest like events. JIMS, Kalkaji has a Sports Club named Junoon which offers young athletes to participate in various events organized at college, university, national and international level. Our college has an HR CLUB- HUMANE, Debating club- COMMUNICON, Photography club-PIXELLANCE, finance club- FINATIX and many more clubs. A President and Vice president from among the students overlook the activities within each club. These clubs and committees offer limitless opportunities for student leadership and participation beyond classroom setup and academic programme.

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/student-engagement.php">https://jimskalkaji.com/student-engagement.php</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a registered alumni association actively operating to promote the interests of the college and provide a platform for the alumni to meet and discuss the matters of common interest. The objectives of the JIMS alumni association is to provide alumni with the opportunity for social and professional networking as well as career development and to acknowledge the role of alumni as facilitators for promoting learning and helping with student recruitment at JIMS. Alumni association aims at supporting the management to improve the academic and cultural activities of the college. Alumni association of JIMS also promotes a spirit of volunteering and co-operation amongst JIMS alumni in supporting the development objectives of the college. Annual Homecoming i.e. JIMS alumni meet is organized for interactions and felicitation of distinguished alumni.

JIMS has an active online Alumni portal and an alumni app, designed to strengthen alumni association

Portal and app is designed to ensure the following objectives:

- Keep Alumni updated about the latest happenings through Newsroom
- Write articles & success stories about Distinguished Alumni
- Share Alumni Interviews of notable alumni on the platform

Organize reunions, Regional meets & any informal networking events

File Description	Documents
Paste link for additional information	<a href="https://alumni.jagannath.org/">https://alumni.jagannath.org/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

JIMS Kalkaji operates with governance that aligns seamlessly with its vision to nurture leaders through quality education and its mission to foster innovation, research, and societal development. The institute emphasizes holistic growth and academic excellence, creating a dynamic environment that promotes integrity, inclusivity, and innovation.

The faculty play a pivotal role in governance as members of various club committees, driving initiatives that enrich the student experience. These committees, under faculty guidance, foster a culture of collaboration and creativity through events, workshops, and activities. Faculty involvement ensures adherence to institutional goals and provides mentorship for student-led projects.

The Governing Body Meeting (GBM), a cornerstone of governance, comprises academic experts, industry professionals, and administrative leaders. This diverse composition ensures well-rounded decision-making. The Minutes of Meetings (MOM) for the year highlight strategic discussions on curriculum development, resource optimization, and student welfare, reflecting a proactive approach to institutional development.

JIMS Kalkaji's strategic plan focuses on academic excellence, faculty development, research promotion, and community engagement.



The governance framework translates this plan into actionable goals, ensuring steady progress. Additionally, the Internal Quality Assurance Cell (IQAC), comprising senior faculty, administrators, and external experts, ensures continuous improvement in quality benchmarks across academic and administrative functions.

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/vision.php">https://jimskalkaji.com/vision.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Jagannath International Management School, Kalkaji functions in a well structured and defined manner. It promotes participative management and decentralization in the institute in all important departments i.e., academics, extracurricular and administrative. These activities are managed through the formation of different committees. The practice of decentralization is reflected through organogram. The major stakeholder including management, governing body, teaching & non-teaching staff and students participates in institutions governance through formation of various societies and clubs & committees. The students also hold the position of student representative in the Grievance Redressal Cell and Anti Ragging Committee.

The participative management is reflected in the composition of governing body and various clubs & committees.. The responsibilities assigned to faculties are even rotated to provide them the exposure of different portfolios. Students are selected as academic and class representatives. The institute also encourages its students to hold the position of campus ambassador and represent college at university level.

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/">https://jimskalkaji.com/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

JIMS Kalkaji's strategic plan aims to enhance academic rigor, foster faculty development, and cultivate holistic student growth while promoting societal contributions. Key factors guiding this strategy include:

**Academic Excellence** by aligning curriculum delivery with faculty expertise, promoting innovative teaching practices, and ensuring timely completion of syllabus through strategic planning and balanced workload allocation.

**Faculty Development** Faculty members are encouraged to pursue PhDs to enhance academic credentials. Participation in at least two FDPs or short-term courses annually is emphasized. The institute organizes FDPs to foster innovative teaching and learning practices.

**Student Development:** Facilitate Industrial visits for students, providing practical exposure. NSS, Placement Cells etc. to develop managerial, leadership, and entrepreneurial skills.

**Societal Contribution:** The NSS Cell collaborates with NGOs for community projects. Educational trips promote awareness of India's heritage and socio-cultural fabric.

**Quality Maintenance:** IQAC to monitor Monthly Quality Assurance report, ISO/Green Audit to be conducted annually, and to Monitor the Strength of Quality Parameters during the semester.

**Institutional Visibility:** Social Media Committee to ensure that the major activities are well covered on Official Social Media handles.

Head of the departments and IQAC continuously working to ensure a robust and inclusive approach to attain the KPIs constituted in the Strategic Plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://jimskalkaji.com/updated-strategic-plan.pdf">https://jimskalkaji.com/updated-strategic-plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

? The organogram of the institute describes the decentralized organizational structure of administration. It is a cooperative effort of the Chairman, Director, Governing Body Members, teaching & non-teaching staff, students and other stakeholders. The efficient organizational structure supports efficient decision-making as well as easy information flow in all directions. Each department has a distinct head of authority and responsibility. All the faculty and staff members report to the HOD of BBA and B.COM(H) respectively. The Joint Registrar and IT Head administers the library employees as well as IT controllers and managers. The examination staff reports to the controller of examination, who oversees the examination section.

? The appointment and service rules & procedures related to the staff have been compiled in the institute's BYLAWS and faculty handbook and are strictly adhered to.

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/ug-bylaws-jims-2023.pdf">https://jimskalkaji.com/ug-bylaws-jims-2023.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://jimskalkaji.com/organogram-of-jims.pdf">https://jimskalkaji.com/organogram-of-jims.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution ensures comprehensive welfare measures for both teaching and non-teaching staff, fostering a supportive work environment. These measures are fire extinguishers, Medical room Facility, Faculty Room, IT facility to individual faculty and Staff, Research Policy and incentive for teaching staff, leave policy, sanitary napkin vending machine and water cooler facility.

Academic Leaves for attending FDP/MDP and Conferences. Research Incentives for Faculty members according to their publication in ABDC, Sopus and WOS Journals. 50% fee concession and study leaves for pursuing Ph.D. from Jagannath University. 100% Professional Body membership fees reimbursed for all faculties. Faculty members are always advised to get them enrolled under Professional Bodies for future perspective. Fire Extinguishers available in the college premises.

Hygienic working environment:

? Hygienic working environment with a provision of hygienic sanitation for both staff and students.

? Water cooler facility with pure and clean water has been provided on every floor.

? Hygienic Washrooms are provided for faculty, staff and students.

? First Aid box facility at the reception.

? Medical Room with Sanitary Pads Vending Machines is available.

? The management regularly upgrades the office furniture as per the changing needs. The faculty staff room is totally renovated recently as per the needs of the hour.

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/welfare-measures.php">https://jimskalkaji.com/welfare-measures.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

**and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

28

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010, together with all amendments made therein from time to time, for its teaching and non-teaching staff.

**Teaching Staff:** The Institute is following the appraisal scheme which is Performance Based Appraisal System (PBAS), classified into three categories:

(i) Teaching, Learning and Evaluation activities( No. of exam sheets evaluated )

(ii) Co-Curricular, Extension and Professional Development related activities

(iii) Research Publications and Academic Contributions

(iv) Projects Reports Supervised

(v) Resource person in FDP/MDP/ conference

(vi) Refresher/ MOOCS/ seminar/ online certification courses/ workshop attended/Ph.D completed

(vii) Seminars organised by faculty members

(viii) Corporate Guest invited for Seminar/Conference/Guest Lecture

**Non-Teaching Staff:** All non-teaching staff are also assessed through

annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/performance-appraisal.php">https://jimskalkaji.com/performance-appraisal.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute regularly follows internal and external financial audit system. The institutional accounts are audited regularly by both internal and statutory audits. The internal auditor shall evaluate and confirm the effectiveness of internal system of accounting of the receipts. The internal auditor should verify that the fees are collected from all the students and if there is any concession, the same is granted by a person who is so authorized. of the appropriate person. The internal auditor should also ensure that the fees received in advance and fees receivable are accounted .So far there has been no major objection in financial auditing, minor errors or omissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The auditor verifies the income and expenditure details of the college as per the balance sheet and provisions stipulated by law. The external auditing is done by a Chartered Accountant, specially designated for this purpose. External audit is also carried out on an elaborate way on quarterly basis. All the audited statements for the past years are uploaded in college website to maintain transparency in financial matters.

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/financial-documents.php">https://jimskalkaji.com/financial-documents.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.70

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

To ensure sustainable growth and financial health, institutions must adopt strategic approaches for mobilizing funds and optimizing resource utilization. Management Development Programs (MDPs) are a source of generating funds, and the focus is on expanding their scope, improving their quality, and strategically marketing them to attract a wider audience. Three successful MDPs organised by JIMS Kalkaji during 2023-24 include Communication Skills and Email Etiquette for Zoom Insurance Brokers Pvt. Ltd. and Nova Healthtech Solutions Pvt. Ltd., Enhancing Business Skills for Executives for S. Chand and Company, and Building Strong Teams: Enhancing Collaboration and Communication for Insight Customer Call Solutions Ltd. These initiatives provided a model for institutional strategies.

##### Mobilization of Funds

Tailor MDPs to meet specific client needs, ensuring relevance and higher engagement. Build relationships with corporates emphasizing



the tangible benefits of MDPs. Leverage digital platforms and professional networks to promote offerings.

#### Optimal Resource Utilization

Experienced faculty members were assigned to maximize program impact. Schedule programs efficiently to make the best use of institutional facilities. Use participant feedback to refine content and delivery. Allocate funds for developing new MDP topics and upgrading facilities.

By strategically enhancing MDP offerings and efficiently utilizing available resources, institutions can ensure financial sustainability and long-term growth

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/mdp.php">https://jimskalkaji.com/mdp.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institutional IQAC plays major role in meeting the quality standards of higher education and growing need of students. It assesses and suggests the parameters for quality enhancement in different processes

The IQAC has immensely contributed to the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets four times every year. It regularly tracks the processes with the help of a robust and advanced feedback system taken from various stakeholders.

The Internal Quality Assurance Cell (IQAC) has been formed to develop a system for consistent action to improve the academic and administrative aspects of the institution as a whole.

1. IQAC continuously monitor strength of different processes through Monthly Quality Assurance report (MQAR) and Semester Quality Assurance report (SQAR), Internal audit, participation in various National surveys, audit and rankings and taking stakeholders feedbacks from Employer, Employee, Alumni and Teachers

2. IQAC of institution has taken several initiatives to strengthen various quality processes which are updated as per new education policy (2020) and directives released by UGC 2023-24. Processes like value added courses, mentoring system, teaching pedagogies, scholarships, community based projects, was a updated in year 2023-24.

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/revised-iqac.php">https://jimskalkaji.com/revised-iqac.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The periodic review of teaching, learning, and operational methodologies is an important part of quality assurance. This involves examining the curriculum, teaching methods, assessment strategies, and other aspects of the learning process to identify areas for improvement. By recording incremental improvements in various activities, the institution can track its progress over time and ensure that it is continuously improving the quality of education that it provides..The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. IQAC has taken quality initiatives in respect of monitoring academic calendar and its implementation through MQAR .IQAC aims to monitor and review academic progress through review of course files, lesson plan, student feedback on curriculum and co po mapping.

Response for review of teaching and learning process is done through regular weekly reports, MQAR, course files. .Regular reports assess the teaching learning process efficiently .IQAC monitors the monthly assurance reports and semester quality assurance reports. Course files are made at the end of every semester and records the annual data with respect to syllabus, assignments, student internal evaluation

File Description	Documents
Paste link for additional information	<a href="https://jimskalkaji.com/revised-igac.php">https://jimskalkaji.com/revised-igac.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://jimskalkaji.com/revised-igac.php">https://jimskalkaji.com/revised-igac.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

JIMS has been adhering to the idea of gender equality by giving equal consideration to the girl students with respect to their identity and personality to be expressed on equal footing. Gender sensitivity helps to generate respect for the individual regardless of sex. The measures taken by the institute to address gender sensitization include NSS Unit, sexual harassment cell, grievance redressal cell, policy initiatives for women. The college has separate common rooms for girls ( GCR) and boys (BCR)

NSS cell at JIMS Kalkaji organizes a myriad of activities to empower female students bringing awareness of their rights by gender

sensitization workshop and women right seminars for female students.

The college has Sexual harassment cell that has zero tolerance for sexual harassment cases. The committee constituted to take care of concerns raised by girl students and try to support in terms of instilling confidence among them if they face any types of problems within the campus or outside the campus.

The Grievance Redressal cell addresses the complaints lodged by any student and redresses it as per requirement. The students can state their grievance regarding any academic and non-academic matter within the campus through the online and grievance/ suggestion box.

File Description	Documents
Annual gender sensitization action plan	<a href="https://jimskalkaji.com/agar-23-24/s.d.-criteria-7.1.1.pdf">https://jimskalkaji.com/agar-23-24/s.d.-criteria-7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://jimskalkaji.com/agar-23-24/criteria-7.1.1-agar-23-24.pdf">https://jimskalkaji.com/agar-23-24/criteria-7.1.1-agar-23-24.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The institute has taken several initiatives for waste management and recycling. The waste management strategies adopted by institution is discussed below :**

**1. Solid Waste Management:**

To manage solid wastes two bins are installed in the campus for wet and dry waste. The waste items are then segregated into biodegradable and non -biodegradable waste.

**2. Liquid Waste Management:**

Wastewater from RO plant is also recycled for ancillary activities around the campus like watering the plants, cleaning of the campus and kitchen cleaning purposes. College do not have any sewage treatment plant yet.

**3. E Waste Management:**

E-waste is waste related to broken or discarded electronic items which is efficiently recycled. The institute has signed an MOU with e-Waste Recyclers India for e-waste management.

**4. Waste Recycling System:**

The biodegradable waste of the institute is segregated into dry and wet waste. The wet waste is composted using the compost bin.

The dry waste collected along with the garden waste like dry leaves, twigs, sticks etc. is put in the compost pit created by students of Rotaract club in the garden of the campus. Earthworms and microorganisms in the soil convert the organic matter into usable compost.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://jimskalkaji.com/agar-23-24/s.d.-criteria-7.1.3(2).pdf">https://jimskalkaji.com/agar-23-24/s.d.-criteria-7.1.3(2).pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the**

**B. Any 3 of the above**

<b>campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of Bicycles/ Battery powered vehicles</li> <li>3.Pedestrian Friendly pathways</li> <li>4.Ban on use of Plastic</li> <li>5.landscaping with trees and plants</li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The institute follows the ordinances and statutes of the Guru Gobind Singh Indraprastha University to include diverse students. Also, by celebrating many National and International Days, Events and Festivals, the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. We believe in unity in diversity. The institute organizes and also encourages its students to participate in the events organized by any other college or university to sensitize them towards the inclusive environment. It celebrates various important days in this regard like Unity in Diversity, Rashtriya Ekta Diwas, Sadhbhawna Diwas etc.

The institute also respects and pays a tribute to the nation by celebrating Independence Day and Republic Day of India with great

zeal and enthusiasm. It acknowledges the contributions made by eminent personalities and organises various activities on their Birth and death anniversaries like Gandhi Jayanti, Ambedhkar Jayanti, Martyr Day of Shaheed Bhagat Singh are to name a few.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This initiative focuses on raising awareness among students and employees about constitutional values, rights, duties, and responsibilities. It promotes understanding of key democratic principles like justice, equality, and liberty. Activities such as workshops, seminars, and campaigns encourage responsible citizenship, respect for the law, and active participation in societal development. The goal is to create a law-abiding, ethically aware, and socially responsible community within the institution.

Following Events were organized in above mentioned category :

- Cleanliness drive
- Book donation drive
- National voters day pledge
- Voters day campaign
- Food donation drive
- Cloth donation drive
- Flag hosting ceremony
- Vikshit bharat campaign



- constitution day pledge
- Blood donation camp
- Cleanliness drive
- Visit to apna ghar ashram on independence day
- Independence Day celebration

These activities helped students develop a sense of responsibility, social awareness, and commitment toward building a better society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The Institute celebrates National and International days and festivals by organising different scholastic and non-scholastic activities to create awareness and educate the students about pressing issues that need national or global attention. These days are also celebrated to mark the victory over social issues or to mark the achievements and contributions made by prominent leaders of the country. The prime aim of the institute is making the student aware of the significance of a particular National or International day or festival.

National Days like Republic Day, Independence Day and Gandhi Jayanti are given due importance. Apart from these days the National weeks relating to environment, road safety, vigilance etc. are being celebrated with zeal and enthusiasm. Activities are also conducted on other important National Days like Constitution Day, Technology Day, Swabhimán Divas, Hindi Divas etc. to make the students aware of the relevance, prestige and magnitude attached with these specific days.

Activities are organised to mark the International Days like World Suicide prevention Day, World Sustainable Energy Day, International Happiness Day, Earth Day, World water day, Yoga Day, Women's Day etc. Students are involved in extension activities to create awareness among the masses about the pressing issues been faced by the entire world and the significance of the contribution made by each and every individual towards overcoming these issues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1) Practice 1: Community Service through PRAYAAS (Rotaract and NSS Club of JIMS Kalkaji)**

**To engage in community service and provide holistic development of students.**

- To understand the social issues of the community.
- To provide a platform to students to contribute towards the society and community

To sensitize students towards the weaker sections of the society.

- To develop the students into responsible citizen of the country

#### Practice 2 :Corporate Interface

- To develop a unique two-tier structured program to enable the students to interact with industry leaders beyond the realms of academics.
- Professional and Personal Counselling to students for professional and personal advancement.
- Industry Exposure for Experiential learning.
- To expose them to a new perspective on business realities, and support their commitment to learning.
- To equip students with practical, Minor projects and research projects and capabilities working with corporate.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute continues to excel in terms of its academic, curricular and co curricular, as well as cultural achievements.

The institute has built a network of relationships with individuals and institutions in India and abroad built over the past 20 years. Distinctive practices followed by the institution include: 1) MOU with reputed colleges and University 2) CSR Practices followed by the institution,

The institute has signed MOUs with reputed foreign universities/colleges such as Harvard Business School (HBS), NTU, NUS, Westminster, UK, CUAS, Germany, American Business School, France, MDIS, NNBS, Holland etc. for academic, faculty and student exchange programs.

- The Institute has signed an MOU with prestigious Babson College for our UG students to pursue High Quality Entrepreneurship Education Programme, to be held in Babson College campus at Wellesley, Massachusetts. •

This Memorandum of Understanding ("MOU") is between the Prayaas The NSS Club of JIMS kalkaji and CAPED, India, each individually referred to as "Party" and collectively as "Parties," and is entered into on 7th March 2024 ("Effective Date").

Tie ups with DU Colleges such as Jesus and Mary College, Shaheed Sukhdev College of Business Studies, Ramanujan etc. for joint conduct of National Competitions such as Debate, Quiz and Mock stock, etc.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Implentation of NEP in the department
2. Student sensitization for online courses by skill india, NCVET
3. Apprenticeship embedded programs for students
4. Stregthenise corporate interface cell with more practical exposure
5. Innovative Teaching Pedagogies with usage of technology for enhanced learning experience for students